

CODED DISTRIBUTION PLAN
 BELL SYSTEM PRACTICES - ORDERING INFORMATION

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1. GENERAL

- 1.01 This Appendix describes the Coded Distribution Plan, a computerized program whereby new, revised, and addended A.T.&T. Company practices are automatically released and distributed to specified practice users on standing order.
- 1.02 This Appendix is reissued to update the ordering procedures and to clarify the practice in general. Marginal arrows have been omitted.
- 1.03 The purpose of the Coded Distribution Plan is to provide an efficient method of obtaining only the practices required, and individual packaging and shipping to the

requesting location.

1.04 The plan is developed on the concept that practices are written to define specific procedures and "tasks" to be performed. By identifying the practices for a given "task", and assigning an ordering code, the user will be able to receive only the needed practices.

1.05 The General Plant Headquarters Staff reviews all new practices to determine who the users are and which distribution codes apply. This information is furnished to the computer at Western Electric's Indiana Publication Center for mechanized distribution of BSP's to the proper code holders in the Southwestern Company.

1.06 The users order needed practices by using a letter and two digit code that relates to a given "task". The Southwestern Company "tasks" and codes are identified in Appendix "2" thru "17" of this Section.

1.07 A key feature of this plan is the ability for local supervision to directly affect the practices ordered, and maintained, by providing recommended changes to the Coded Distribution Requirements.

2. DEFINITIONS

2.01 Coded Distribution System - A Western Electric computer program that provides only the required practices, grouped and defined in the "Task Log" (Appendix 2 thru 17), and distribution of the practices direct to the job location.

2.02 Operating Company Master Index Tape (OPMIT) - Computer record of the System and Company practices and the Distribution Codes assigned to each practice. For example, see Exhibit 1.

2.03 Code File - Computer printout of the Distribution Codes and the practices which relate to the specific function or "task". For example, see Exhibit 2.

2.04 Distribution Code - A code composed of one letter and two digits assigned to a grouping of practices (code file).

(a) The letter indicates a major grouping by subject.

(b) The digits indicate a code file, by task, relating to the subject.

2.05 Record File Holder - Each supervisory location that maintains a standing order consisting of one or more Distribution Codes, and/or one or more "Location Numbers".

NOTE: A record file holder is limited to ordering a maximum of 100 Distribution Codes for each "Location Number".

2.06 Location Number - An identifying number consisting of two letters and five digits. These numbers are assigned for all departments by the Area BSP Coordinators.

2.07 Standing Order - An authorization by a record file holder to automatically distribute all new or revised sections and addenda of practices contained within distribution codes.

2.08 One-Time Order - An authorization to fill an order on a one-time only basis. It may be used to order individual practices, location status reports, etc.

2.09 Merged Code Distribution (MGCD) - A one-time order of all practices contained in a distribution code or codes. This method would be used to establish a new location, or obtain the complete complement of practices needed for a particular responsibility.

2.10 Area Exclusion Symbol - A two letter code which identifies each operating Area in the Southwestern Company.

2.11 Location Status Report - A printout of all the practices by number within the requested Distribution Codes ordered for a given "Location Number". For example, see Exhibit 3.

2.12 Select Ticket - The Bell System Practice Memorandum (BSPM), which is the "mailing receipt", listing the practices involved in a release. For example, see Exhibit 4.

2.13 Header Status Report - A printout of all the Distribution Codes for a given "Location Number". For example, see Exhibit 5.

3. LIMITATIONS AND RESTRICTIONS

3.01 Bell System Practices are not to be distributed on a standing order basis to persons outside the Bell System without written approval from the AT&T Company. Independent Telephone Companies who require practices on standing order shall be set up on the Independent Telephone Company Coded Distribution Plan (ITCCDP) through the Bell Independent Relations Directors.

3.02 Any one practice may be coded with a maximum of 500 codes.

3.03 Any one "Location Number" may be set up to receive a maximum of 100 codes.

3.04 "Location Numbers" and "Requisition Numbers" for standing orders on Coded Distribution are assigned only by the Area BSP Coordinators.

4. REQUISITION NUMBERS

4.01 Coded Distribution standing order requisition numbers are to be assigned only by the Area BSP Coordinators.

4.02 The numbers shall be comprised of the Western Electric Distributing House Number and the Telephone Company Requisition Number (e.g., 45-1-12345). The Telephone Company Requisition Number shall be one which is intended for use on a standing order basis only.

4.03 The number of requisition numbers used for standing orders must be kept to a minimum. One number per Area or per Division (if Divisions within an Area are served by two WECO Houses) will normally be sufficient.

4.04 The Area BSP Coordinators shall notify the Company BSP Coordinator of the standing order requisition numbers in effect within their respective Areas.

5. LOCATION NUMBERS

5.01 The location numbers must be of seven characters, two alpha and five numeric. The two alpha characters are used to identify the Area or Division as defined and designated in P.A.P. V27.603. Alpha character Z is used to fill a blank. The five numeric characters identify the individual holder.

5.02 One of two methods, (a) or (b) below, may be employed to identify the individual holder:

(a) The District numeric, per P.A.P. V27.603, is used as the first character. The remaining four characters identify the individual, 0001 to 9999.

(b) The foreman's crew number is used in the first three numeric characters. Numeric characters four and five then identify the individual holder or file within the crew, 0 to 99. The District is identified by the third numeric character. Crew numbers are established per P.A.P. V26.011.

5.03 An example of a location is "ZA00001". This is location "0001" at General Headquarters.

5.04 Location numbers shall be assigned by the Area BSP Coordinators.

5.05 Practices will be packaged separately by "Location Number", thus separate location numbers may be used to identify filing locations within a supervisor's area of responsibility.

6. RECORD FILE HOLDER

6.01 Each supervisory location, identified by mailing address and location number, that maintains a standing order for 9-digit practices is a Record File Holder.

6.02 The Record File Holder is responsible for originating and maintaining current and accurate standing order requests for practices.

6.03 The Record File Holder should review practice requirements periodically, and eliminate requests for Distribution Codes

no longer required. Request for changes shall be submitted on Form SD-1-81.68. (See Paragraph 10.)

NOTE: After a "Location Number" and address have been established, all future requests for changes, additions, or deletions of Distribution Codes must refer to the established location. Any changes in "Location Number" will cause a new location to be established.

7. DISTRIBUTION CODES

7.01 Individual BSP's have been selected, grouped and assigned distribution code numbers. Each Code contains the practices that fit a class of plant or "task".

7.02 Standing order requirements and transactions will be based on distribution codes. Practice numbers or Division-Layer numbers are not used in transactions.

7.03 Distribution codes are grouped into code groups prefixed with a letter. The individual codes are listed by groups, in Appendix 2 through Appendix 17. The following table illustrates the content of each Appendix:

<u>Appendix Number</u>	<u>Distribution Code Group</u>
2	A Exchange Central Office
3	B Customer Equipment - PBX
4	C Customer Equipment - Station
5	D Outside Plant Engineering
6	E Toll - Transmission
7	F Local Test Room

<u>Appendix Number</u>	<u>Distribution Code Group</u>
8	G Outside Plant
9	H Buildings and Supplies
10	J Motor Vehicle - Construction Apparatus
11	M Exchange Plant Assignment and Common Language
12	N Traffic Engineering - Network Administration and Design
13	P Teletypewriter - Data
14	R Radio Systems
15	S Special Application
16	T Equipment Engineering and Design
17	U Mechanized Support Systems

7.04 The code number pattern, within each code group, is as follows:

00 - Indexes only. Contains all of the indexes pertaining to the group. Not required for holders of other codes in that code group.

01 - Library code. Contains all of the practices that have been assigned to all of the codes in the group with exceptions which are noted. (Must be restricted to selected locations.)

02
03
04 - Administrative - Basic. Codes that contain the administrative practices and practices that are basic and necessary to all codes in the group.

05
&
up - Technical. Contains the technical practices relating to the individual code description.

7.05 Code "00" is primarily for Staff use.

The applicable indexes are included in each individual code; therefore, need for the 00 code will be minimal.

7.06 One location will not receive multiple copies of a practice because it appears in more than one of the codes selected for the location. The computer is programmed to recognize repetition of practice numbers to an individual location and will forward one copy only.

7.07 A thorough review of all codes in related code groups should be made when selecting distribution codes. For instance, a Chief Switchman in an Exchange Central Office should also review the "E", "R", "F", and "M" codes for possible coverage of work operations.

7.08 Practices in Division 302, Transmission Test Line Directory, carry the "COMPANY PRIVATE" notation. As with all Company sensitive material, these practices must be safeguarded in offices during work hours and should not be conspicuously displayed on top of desks, filing cabinets, etc. After hours, or when the work area is unattended, the material should be protected in locked desk drawers or locked file cabinets. Further, these practices must be destroyed in accordance with Company security regulations for destruction by mutilation, not discarded in wastebaskets.

8. AREA EXCLUSION SYMBOLS

8.01 Two-letter Area symbols must be used on documents forwarded to Indianapolis. The following symbols have been assigned for use by each Area:

St. Louis	-	SL
Kansas City	-	KC
Kansas	-	KS
Oklahoma	-	LA
General Hdqts.	-	GE
Dallas	-	DA
Houston	-	HU
San Antonio	-	SA
Arkansas	-	AR

9. ESTABLISHING STANDING ORDERS

9.01 Standing Order requests for 9-digit Bell System practices must be submitted on Form SD-1-81.68, "Bell System Practices - Standing Order Requirements - Header File Information". (See Exhibit 6)

9.02 Requests for standing orders are submitted through lines of organization to the respective Area BSP Coordinator for approval.

9.03 Requests submitted to Western Electric must be complete with the following information:

- (a) Order Number.
- (b) Location Number.
- (c) Exclusion Symbol (Area Symbol).
- (d) Quantity of practices required.
NOTE: This should normally be (1) for nine digit practices. (See paragraph 10.05)
- (e) Distribution Codes required. (See Appendix 2 thru 17)
- (f) Addressee (current U.S. mailing address).
NOTE: Use titles only, no names.
- (g) Green receipt mailing address (Use address of Area BSP Coordinator).
- (h) Telephone number of Area BSP Coordinator.
- (i) Date of the request.
- (j) Telephone Company name and Accounting.
NOTE: All locations under an order number must carry the same Area Number and Account Code.

9.04 Distribution Codes should be entered only after the originator has become familiar with Appendices 2 to 17 of this practice. SELECT ONLY THOSE CODES ACTUALLY NEEDED.

9.05 A location number is limited to 100 Distribution Codes. If more codes are needed, a second location number must be used.

9.06 File locations maintaining a complete file of the 9-digit Bell System practices and indexes should request "All" under Distribution Codes. This requirement must be approved by the Area BSP Coordinator.

9.07 The information provided on Form SD-1-81.68 is entered into the WECO computer. The Distribution Codes requested establishes the location's standing order requirements for all practice revisions required at the specific job location.

9.08 New practices issued that apply to the subject matter and addenda originated by the Bell System will be added to the respective Distribution Codes by the Company BSP Coordinator and automatically distributed.

9.09 Each shipment of practices includes the applicable indexes; therefore, do not assign "00" codes to users other than those who require indexes only.

9.10 The "01" codes are generally all inclusive and are large and costly. A location should not be approved for an "01" code unless the Area BSP Coordinator is satisfied there is a real need for this code.

9.11 The above procedure will establish an individual or file on standing order to receive future issues of new or revised practices only. See Paragraphs 11 and 12 for one-time order requests.

10. CHANGES TO STANDING ORDERS

10.01 Changes to an existing "Location Number" can be accomplished by submitting a Form SD-1-81.68 indicating the requested changes. (See Exhibit 7).

10.02 The Area BSP Coordinator will be able to maintain a current file of each location's requirements only if all the necessary information is provided.

10.03 To cancel a standing order location, place an X in the "Cancel Location Number" box (Item 2B on the Form).

10.04 To change the mailing address for practices in a standing order location, place an X in the "Change Addressee" box (Item 6B on the Form) and enter the changed line of information.

10.05 To change the quantity, place an X in the "Change Quantity" box (Item 4B on the Form).

NOTE: Consult the Area BSP Coordinator if the quantity desired is other than "1".

10.06 To add or cancel a Distribution Code(s), indicate the new codes to be added or the existing codes to be canceled in the appropriate column (Item 5 on the Form).

11. MERGED CODE DISTRIBUTION

11.01 Merged Code Distribution (MGCD) is a procedure that allows the field to place a "one-time" order for a group of practices without listing the practices separately on Form SD-1-80.80, "Bell System Printed Matter - Merchandise Shipping and Charge Ticket". (Exhibit 8)

11.02 MGCD provides for "one-time" ordering of all of the practices contained in a Distribution Code(s). The record holder submits a request indicating only the Distribution Codes desired.

11.03 Requests for Merged Code Distribution should be submitted through the lines of organization on Form SD-1-80.80 to the Area BSP Coordinator. The Area BSP Coordinator shall forward all merged code requests to the General BSP Coordinator.

NOTE: Due to the costs of practices involved and to eliminate the possibility of error, a letter stating the reason must be forwarded with the request for MGCD. Requests not supported by letter will be challenged by the Area BSP Coordinator.

11.04 If the request is for a new location, and the location needs to be placed on standing order for the Distribution Codes requested, the originator must submit Form SD-1-81.68 to set up the standing order. (See Paragraph 9 above.)

11.05 MGCD may be used to establish practices for a new work location, or to obtain the required practices for a new complement of equipment assigned to a location.

12. ONE-TIME ONLY REQUESTS

12.01 One-time only requests may be submitted when it is necessary to order individual practices or groups of practices for some one-time purpose such as:

- (a) For establishing a file for a new location about to be placed on standing orders. (See paragraph 11 above.)
- (b) For replacing missing or damaged file copies.
- (c) For ordering practices rated "AT&T SPCS" for trade secret BSP's. (See paragraph 13).

(d) For ordering the "initial" requirements for Bell System manuals or publications.

NOTE: Replacement or additional copies of AT&T Manuals (i.e., Interconnection Service Manual, etc.) which are authorized for use in the Southwestern Company must be ordered on Form SW-6327 from Cliff Kelley in St. Louis. These orders must be forwarded through the lines of organization to the General BSP Coordinator in St. Louis, Missouri for approval.

12.02 Form SD-1-80.80 is always used to transmit information for a one-time order for Bell System printed matter. It should show the following information:

(a) Appropriate entries should be made in the Heading. For an order to be processed, a complete order number comprised of the Western Electric Distributing House Number and Telephone Company Requisition Number must be entered (e.g., 45-1-12345). The Telephone Company Requisition Number shown should be one which is intended for use on a one-time basis only. REQUISITION NUMBERS ASSIGNED FOR A STANDING ORDER MUST NOT BE USED.

(b) If individual practices or addenda are being ordered, they should be listed in numerical sequence, one item per line, in the body of the form by their 9-digit numbers along with the quantity of each required.

NOTE: Addenda are automatically furnished when sections are ordered.

12.03 Detach the "Originator's Copy" and retain for record. Forward the remainder of the form in accordance with Paragraph 14. A packing slip listing the items ordered will be shipped with the material. If any of the ordered items are not deliverable, the reason will be indicated in the "Quantity/Shipped" column on the Customer's Receipt by one of the following Codes:

BO - Back Order
NR - No Record

NOTE: WECO is not authorized to distribute materials until they are formally released on a Bell System Practices Memorandum (BSPM); therefore, orders received for practices not yet released will be returned coded "NR".

12.04 One-time only orders for practices may contain practices rated "SPCS". (See Paragraph 13.)

13. ORDERING "SPCS" TRADE SECRET PRACTICES

13.01 The distribution of documents rated "SPCS", both on standing order and one-time basis, is restricted to special distribution lists maintained by the General BSP Coordinator. The address information and requirements are supplied by the users through the lines of organization to the General BSP Coordinator on the basis of a verified "need to know". The lists are restricted to only addresses within the Bell System.

13.02 Documents rated "SPCS" are not available for release to the U.S. Department of Defense, Independent Telephone Companies, or any other parties outside of the Bell System, except by specific written agreements. It is necessary to obtain permission to provide such documents to parties outside the System, a written request should be forwarded through lines of organization to the Business Relations Director, AT&T Co., 195 Broadway, New York, New York, 10007.

13.03 "SPCS" sections are identified in the numerical indexes by the star symbol (*). The star symbol also identifies the specific distribution codes for "SPCS" BSP's in Appendices 2-17 of Section 000-010-011SW.

13.04 All orders for "SPCS" BSP's must contain the statement "Requirements verified on the basis of need to know". These orders should be approved by a district level supervisor or higher and must include the job title.

13.05 One-Time Orders - "SPCS" practices may be ordered on a one-time basis using Form SD-1-80.80. (See Exhibit 9). Requests may be submitted for individual 9-digit practices or merged code. Each item shall be entered on a separate line together with the quantity desired. One time orders must contain the "Need to Know" statement in the lower right hand corner of the Form SD-1-80.80.

13.06 Standing Orders - "SPCS" practices may be ordered on a standing order basis using Form SD-1-81.68 (see Exhibit 10). All requests for standing orders of "SPCS" practices should be added, changed, or deleted from existing standing orders in the usual manner. These standing orders must be forwarded to the Area BSP Coordinator for forwarding to the General BSP Coordinator for approval. Standing orders must contain the "Need to Know" statement in the "Remarks" space on the Form SD-1-81.68.

13.07 Requisitions for codes containing "SPCS" BSP's and regular BSP's can be combined. The "Need to Know" statement and proper approval must be entered as described above.

13.08 The Indiana Publication Center will honor orders for "SPCS" practices only from the General BSP Coordinator. All orders, standing and one-time which include codes for "SPCS" BSP's must be forwarded through lines of organization to the Area BSP Coordinator. The Area BSP Coordinator will forward these to the General BSP Coordinator.

13.09 "SPCS" practices can be ordered under the Coded Distribution Plan.

14. FORWARDING REQUESTS

14.01 Original requests and changes to standing orders on Form SD-1-81.68 shall be forwarded through lines of organization to the Area BSP Coordinators.

14.02 The Area BSP Coordinator shall verify the data on the request, enter the Requisition Number and Location Number (if required), and forward to:

Western Electric Co., Inc.
Indiana Publications Center
P.O. Box 26205
Indianapolis, Indiana 46226

14.03 All requests for Merged Code Distribution (MGCD) on Form SD-1-80.80 shall be forwarded through lines of organization to the General BSP Coordinator for approval.

14.04 All requests for AT&T "SPCS" practices shall be forwarded through lines of organization to the Area BSP Coordinator who will forward to the General BSP Coordinator.

14.05 One-time only requests on Form SD-1-80.80 shall be forwarded through lines of organization to the Area BSP Coordinator.

15. CHANGES TO CODE FILES

15.01 Requests for changes or additions to the Coded Distribution "Code Files" may be originated by the field forces or Staff using Form SW-6636. (See Exhibit 12).

15.02 Requests may be originated to accomplish the following:

- (a) Establish new Distribution Codes and include appropriate practices.
- (b) Consolidate the practices found in several Distribution Codes into one code that will provide for larger entities. (Grouping Codes).

- (c) Delete a practice or practices from an existing code.
- (d) Add a practice or practices to an existing code.
- (e) Delete an obsolete Distribution Code.
- (f) Clarify the definitive explanation describing the content of a Distribution Code.

15.03 Form SW-6636 is a single 8½ x 11 inch form, padded 25 forms per pad, and must be ordered on a non-stock requisition, Form S-6265.

15.04 The original copy of Form SW-6636 is forwarded through lines of organization to the General BSP Coordinator for consideration.

15.05 Area BSP Coordinator approval of the form is requested to provide for consolidation of more than one request pertaining to the same subject.

15.06 The General Office Methods Supervisor responsible for the respective subject matter will review the requests and advise the General BSP Coordinator of the appropriate changes to be made.

16. LOCATION STATUS REPORT

16.01 A Location Status Report is a print-out of all the practices by number within the requested Distribution Codes ordered for a given "Location Number". This printout serves as an initial index to the file. (See Exhibit 3).

NOTE: If a location desires a Location Status Report initially, the entry "Location Status Report Required" should be entered in the "Rmks" space on the Form SD-1-81.68.

16.02 The Location Status Report should be filed in the front of the first binder of the file.

16.03 In some cases, when a standing order is initially established, there is a file in existence at the location. For these locations, upon receipt of the Location Status Report, the existing file should be verified. Unlisted practices should be removed and missing System practices should be ordered from the Indiana Publications Center on Form SD-1-80.80 in the usual manner. Missing SW Practices should be ordered on Form SW-6327

16.04 The Location Status Report is applicable only to the file to which it is addressed. The data on the report contains the individual location number, the mailing address, the distribution codes assigned and the individual practices in numerical order. This is the index of the file.

16.05 Practices written and issued by Southwestern Bell Telephone Company are not distributed in the same manner as Bell System Practices. They are distributed in accordance with Section 743-001-906SW. Nine digit practices are identified by the suffix SW following the number, Plant Administration practices are prefixed by V.

16.06 Southwestern nine-digit practice numbers are inputted to the computer at Indiana Publication Center so that the Location Status Report received at each location will contain the SW issued practices in addition to the Bell System issues applicable to each code.

16.07 Requests for additional or replacement Location Status Reports must be submitted to the Area BSP Coordinator for approval. Location Status Reports are billed per lines of print, and are therefore expensive. Requests should be made on Form SD-1-81.68 as follows:

- (a) Enter the Standing Order Number and place and "X" in the box marked 1A.
- (b) Enter the Location Number and place an "X" in the box marked 2A.
- (c) Place an "X" in the box marked 3A.
- (d) Place an "X" in the box marked 4A and enter an asterisk (*) in the quantity block.
- (e) Place an "X" in boxes 6A and 7A.
- (f) Enter Telephone Number of the Area BSP Coordinator.
- (g) Enter the Date requested, Telephone Company name and Accounting details at the top of the Form.

16.08 Location Status Reports are mailed direct to the location. They are not required in the Area records and are unique only to the individual location.

17. SELECT TICKET (MAILING RECEIPT)

17.01 New and reissued Bell System Practices are released and distributed by Western Electric Company, Indianapolis, Indiana. Practices are automatically released to the applicable code holders.

17.02 Each release (mailing) will contain a BSPM Stock Select Ticket listing the practices involved in the release. A Select Ticket is illustrated in Exhibit 4.

17.03 The heading of the Select Ticket contains essentially the same data as the Location Status Report. Select Tickets are numbered serially in the "Sequence No." box. The first select ticket issued after a Status Report has been printed for a location

will be numbered 1. Sequence numbers will advance one number on each succeeding select ticket for that location.

17.04 The sequence numbers of all holders may not be the same for the same release, but each holder should not miss a sequence number. The sequence numbers are the only means the holder has of assuring that all releases are received. Details on handling select tickets are in Paragraph 18.

17.05 The released practices are listed in numerical order on the select ticket. Special instructions such as REMOVE AND DESTROY, are listed in the lower portion of the form. These are existing practices that should be removed from the file and destroyed.

18. MAINTAINING BSP FILE

18.01 The Location Status Report for each file should be filed in the front of the first binder of the file.

18.02 Upon receipt of a release, the select ticket and practices should be checked to see that all practices are received. Practices are then filed in proper numerical sequence. File addendums in front of and appendixes behind the main section.

18.03 Any practices listed on the Select Ticket which are not received, should be encircled in red and the Select Ticket should be forwarded to the Area BSP Coordinator within 30 days. A copy of the Select Ticket should be retained in the local file. The Area BSP Coordinator will forward these Select Tickets to the Indiana Publication Center to be filled on a "no-charge" basis or a claim will be filed. One-time orders must not be issued for these missing practices.

18.04 Generally, filing instructions for a practice are contained in the opening paragraphs of the practice, i.e., "this Section replaces Issue 6."

18.05 The practice listed under "Remove and Destroy" should be removed from the file next.

18.06 Retain each select ticket until the receipt of the next select ticket. If a sequence number is missed, notify your Area BSP Coordinator within 30 days. The sequence number and release number of the preceding and succeeding shipments will be needed to enable the Coordinator to secure the missing shipment.

18.07 The select ticket should be retained in a file, or a log of the select ticket numbers maintained for reference.

18.08 A select ticket will not be issued for Southwestern practice releases.

18.09 When two or more files or holders are located within the proximity of one another, the location numbers should be distinctly marked on each file. The address label of each release will contain the location numbers for distribution to the correct file.

19. AREA OFFICE RESPONSIBILITIES

19.01 The Area BSP Coordinator will be responsible for transacting business with the Western Electric - Indiana Publication Center and maintaining records of individual standing orders. Individual standing orders are referred to as Header Files. There should be a Header File for each individual practice holder or practice file.

19.02 Standing order requirements are transmitted on Form SD-1-81.68, Header File Information. This form is used to transact any type of business concerning standing orders for any one location, file

or holder. The form may be obtained at no charge from Western Electric - Indiana Publication Center.

19.03 After a satisfactory review of the requirements furnished in Paragraphs 9, 10, and 13, Form SD-1-81.68 is completed and forwarded to Western Electric Company. Retain one copy for temporary record.

19.04 Western Electric Company will return to the Coordinator a Header Status Report to be used as the permanent record of practice holders. (Exhibit 5) The permanent record is arranged numerically by location numbers.

19.05 The Area BSP Coordinator is responsible for assigning the Requisition Number for all standing orders on the Coded Distribution Plan.

19.06 The Area BSP Coordinator is responsible for assigning the Location Numbers for standing orders on the Coded Distribution Plan.

20. GENERAL OFFICE RESPONSIBILITY

20.01 The Plant Operations Engineer's Office will administer and maintain two records, the Code Content File and the Operating Company Master Index (OPMIT).

20.02 For each distribution code there is a Code Content File listing the individual practices that make up the code. Southwestern practices are included.

20.03 The OPMIT is the master index of all System and Southwestern issued Plant Practices. Listed in the OPMIT are CD, SD drawings and 9-digit practices in that order and then in numerical order. Also shown is the current issue number, total number of printed pages and the individual distribution codes to which the practice has been assigned.

20.04 Area abbreviations in the Distribution Codes - Areas column of the OPMIT indicate "area exception". Area exception is the term applied to the computer ability to release a specific practice to specific Areas. In the absence of Area symbols, the practice will be released to all Areas. When Area symbols appear, the practice will be released only to those Areas indicated.

20.05 When new Bell System practices are issued, the Plant Operations Engineer's Staff will first decide if the practice will be accepted and in effect in the Company. Next, if the practice is acceptable, it will be assigned appropriate distribution codes.

20.06 When a practice is reissued the new issue will usually replace the old one. However, a review must be made to verify this and also detect the possible cancellation or renumbering of related practices.

20.07 Record transactions, resulting from Paragraphs 20.05 and 20.06, with Western Electric Company will be made by the General BSP Coordinator.

EXHIBIT 1

OPMIT

IND-1-81.65 (1-74)

BELL SYSTEM PRINTED MATTER
MASTER INDEX

PAGE

COMPANY SOUTHWESTERN BELL EFFECTIVE 01/20/75 REL 1424

1

PRACTICE NUMBER	ISS	PAGES	CL	REL. CHANGE	DISTRIBUTION CODES - AREAS
026-000-000	41	3	C	1415	A00 A01 A03 A04 A20 A22 A31 A43 A44 A45 A71 B00 B01 B05 B09 B10 E00 E01 E04 P00 R00 R01 R02
026-001-011	06	25	C	1415	A01 A03 A04 A43 A76 A90 B90 E01 E04 E90 R00 R01 R02 R76
026-110-501	02	9	A	1374	NON SELECT
026-110-701	05	7	A	1374	NON SELECT
026-110-801	03	7	A	1374	NON SELECT
026-110-812	01	4	A	1374	NON SELECT
026-115-701	04	18	A	1374	NON SELECT
026-115-702	02	19	A	1374	NON SELECT
026-115-703	04	16	A	1374	NON SELECT
026-115-704	05	19	A	1374	NON SELECT
026-115-801	05	6	A	1374	NON SELECT
026-115-811	01	2	A	1374	NON SELECT
026-120-701 ADD	03	9	C	1395	NON SELECT
026-120-701	05	35	A	1374	NON SELECT
026-120-801	08	12	A	1374	NON SELECT
026-120-812	03	3	A	1374	NON SELECT
026-125-501	02	6	A	1374	NON SELECT
026-125-701	03	21	A	1374	NON SELECT
026-125-702	03	13	A	1374	NON SELECT
026-125-703	05	25	A	1374	NON SELECT
026-125-704	04	24	A	1374	NON SELECT
026-125-705	04	13	A	1374	NON SELECT
026-125-706	04	11	A	1374	NON SELECT
026-125-707	03	21	A	1374	NON SELECT
026-125-801	04	10	A	1374	NON SELECT
026-125-802	04	7	A	1374	NON SELECT
026-125-803	06	12	A	1374	NON SELECT
026-125-804	05	9	A	1374	NON SELECT
026-125-805	04	7	A	1374	NON SELECT
026-125-806	04	8	A	1374	NON SELECT
026-125-807	04	9	A	1374	NON SELECT
026-125-821	01	7	A	1374	NON SELECT
026-305-701 ADD	01	3	A	1293	A01 A43 B01 B09
026-305-701	10	35	A	1293	A01 A43 B01 B09
026-305-801 ADD	01	5	A	1293	A01 A43 B01 B09
026-305-801	04	19	A	1293	A01 A43 B01 B09
026-306-701	02	7	A	INIT	A01 A43
026-306-801	01	4	A	INIT	A01 A43
026-307-701	06	9	A	INIT	A01 A43
026-310-701 ADD	01	1	A	1197	A01 A43
026-310-701	03	8	A	INIT	A01 A43
026-315-701 ADD	01	1	A	INIT	A01 A43
026-315-701	01	12	A	INIT	A01 A43
026-315-801	01	11	A	INIT	A01 A43
026-320-701	03	4	A	INIT	A01 A43
026-340-701	02	8	A	INIT	A01 A43
026-343-701 ADD	01	1	A	INIT	A01 A43
026-343-701	01	14	A	INIT	A01 A43
026-343-801	01	11	A	INIT	A01 A43
026-347-701 ADD	01	1	A	INIT	A01 A43
026-347-701	01	18	A	INIT	A01 A43
026-350-701	05	6	A	1375	A01 A43

EXHIBIT 2

Code File

PRACTICE NUMBER		ISSUE	PAGES	AREAS
000-000-000	ADD SW	B	1	
000-000-000		25	9	
000-000-001		20	17	
000-010-010		05	9	
000-010-010	APP 01 SW	C	3	
000-010-011	ADD	01	2	
000-010-011		01	12	
000-010-011	APP 01 SW	B	14	
000-010-011	APP 02 SW	B	4	
000-010-011	APP 05 SW	A	4	
000-010-015	ADD SW	B	1	
000-010-015		01	4	
002-020-900	SW	A	17	
002-100-900	SW	A	3	
002-100-900	APP 01 SW	A	5	
002-100-900	APP 02 SW	A	8	
002-100-900	APP 03 SW	A	2	
002-100-900	APP 04 SW	A	12	
002-100-902	SW	A	13	
005-000-000	ADD SW	A	1	
005-000-000		46	1	
005-100-104		05	5	
005-100-105		01	4	
005-101-111		10	84	
005-101-112		05	32	
005-105-101		03	16	
005-105-102		01	11	
005-106-101		02	3	
005-107-101		02	3	
005-108-111		04	78	
005-109-101	ADD	01	8	
005-109-101		02	50	
005-120-101		05	30	
005-120-102		07	9	
005-120-103		07	42	
005-120-104		04	8	
005-121-101		06	6	
005-140-101		01	3	
005-150-101		12	11	
005-200-100	ADD SW	A	7	
005-220-101	ADD SW	A	2	
006-000-000		25	1	
006-100-100		07	7	
006-110-100	ADD	01	5	
006-110-100		07	20	
006-110-500		05	6	
006-115-100		06	12	
006-115-500		06	4	
006-115-800		03	5	
006-120-100		08	13	
006-200-100		02	2	
006-210-100	ADD	01	1	
006-210-100		02	11	
006-210-500		02	4	

EXHIBIT 3

LOCATION STATUS REPORT

IND-1-81.66 (7-68)

BELL SYSTEM PRINTED MATTER
LOCATION STATUS REPORT

PAGE
1

ORDER NUMBER		LOCATION NO.
45	3	91849
		ZK91001

AREA
KS

CHANGES EFFECTIVE THROUGH BSPM NO. 1346
EFFECTIVE DATE 05/29/73

ADDRESSEE	
S W BELL TEL CO GENL PLT MGR 220 E 6TH ST RM 390 TOPEKA KS	UPS4 66603

QUANTITY
1

DISTRIBUTION CODES	
A01 A20 A21 A85 B01 B21 C01 C10 C11 C12 C13 C14 C16 C33 C35 D01 E01 E81 F01 G01 G32 G40 H01 J01 M01 N01 P01 P36 R01 S21 T01	

APP. NO. OR ADD.	PRACTICE NUMBER	ISSUE	APP. NO. OR ADD.	PRACTICE NUMBER	ISSUE
				CD1E209-01	3
APP01	CD1E245-01	3		CD1E242-01	2
	CD65118-01	2		CD65118-01	4
APP01	CD65121-01	4		CD65121-01	4
APP01	CD65121-01	4	APP02	CD65121-01	0
	CD65149-01	6	APP01	CD65149-01	6
	CD65150-01	5	APP01	CD65150-01	5
	CD65151-01	4	APP01	CD65151-01	4
	CD65152-01	5	APP01	CD65152-01	05
	CD65153-01	4	APP01	CD65153-01	04
	CD65173-01	4	APP01	CD65173-01	04
	CD65680-01	14	APP01	CD65680-01	14
APP02	CD65680-01	14	APP03	CD65680-01	14
	CD65714-01	05	APP01	CD65714-01	05
APP02	CD65714-01	05	APP03	CD65714-01	05
	CD65715-01	3	APP01	CD65715-01	03
	CD65716-01	1	APP01	CD65716-01	01
	CD65719-01	08	APP01	CD65719-01	8
	CD65727-01	6	APP01	CD65727-01	06
APP02	CD65727-01	06		CD65729-01	11
	CD65731-01	13		CD65733-01	5
APP01	CD65733-01	05	APP02	CD65733-01	5
	CD65736-01	04		CD66039-01	6
APP01	CD66039-01	06		CD66086-01	9
APP01	CD66086-01	09		CD66087-01	8
APP01	CD66087-01	08		CD66109-01	6
APP01	CD66109-01	06		CD66110-01	5
APP01	CD66110-01	05		CD66115-01	8
APP01	CD66115-01	08		CD66123-01	7
APP01	CD66123-01	07		CD66148-01	3
APP01	CD66148-01	03		CD66163-01	10
APP01	CD66163-01	10		CD66165-01	6
APP01	CD66165-01	06		CD66179-01	10
APP01	CD66179-01	10	APP02	CD66179-01	10
APP01	CD66180-01	12	APP02	CD66180-01	12

EXHIBIT 4

SELECT TICKET

FROM  **Western Electric** IPC
 P.O. BOX 20205 INDIANAPOLIS, IND. 46226
 2833 N. FRANKLIN RD., INDIANAPOLIS, IND.
THIRD CLASS



TO:

S W BELL TEL CO UPS4
 GENL PLT MGR
 220 E 6TH ST RM 390
 TOPEKA KS 66603

REL 1390 45 3 91001 ZK91001

SEL. NO.	QUANTITY	PRACTICE NUMBER	ISS	CODE
76	1	220-000-000	80	A01
77	1	220-001-013 SUP	01	A01
78	1	220-001-016 SUP	01	A01
79	1	225-000-000	09	A01
80	1	225-330-501	05	A01
81	1	226-000-000	71	A01
82	1	226-565-501	05	A01
83	1	227-000-000	36	A01
84	1	227-504-500	02	A01
85	1	231-000-000	91	A01
86	1	231-105-301	04	A01
87	1	231-118-328	02	A01
88	1	232-000-000	37	A01
89	1	232-004-301	03	A01
90	1	232-008-301	02	A01
91	1	232-113-301	03	A01
92	1	232-116-101	02	A01
93	1	232-120-301	02	A01
94	1	232-125-501	02	A01
95	1	232-206-501	01	A01
96	1	232-207-501	01	A01
97	1	232-209-501	01	A01
98	1	250-000-000	50	A01
99	1	250-001-012 SUP	02	A01
100	1	250-108-501	02	A01

RELEASE NO.	RELEASE DATE	SEQUENCE NO.
001390	06/03/74	27
ORDER NO.		LOCATION NO.
45	3	91001 ZK91001

DISTRIBUTION CODE

EXHIBIT 5

HEADER STATUS REPORT

IND-1-61.64 (1-74)

BELL SYSTEM PRINTED MATTER
 HEADER STATUS REPORT

QUANTITY 1	AREA 5L	ORDER NUMBER		LOCATION NO.	PAGE 1
		37	2	16700	

MC 2163

CHANGES EFFECTIVE THROUGH BSPM NO. **1430** EFFECTIVE DATE **03/04/74**

ADDRESSEE
S WEST BELL TEL CO
PBX INSTALLATION FOREMAN
330 N FLORISSANT
ST LOUIS MO. 63135

DISTRIBUTION CODES

B01 C06 C07 C08 C09 C10 C11 C12 C13 C15 C17 C18 C20 C21 C27
C28 C29 C30 C32 C33 C34 G13 J01

EXHIBIT 6

FORM SD-1-81.68

STANDING ORDER REQUIREMENTS (NEW)

MAIL ORIGINAL TO:

WESTERN ELECTRIC CO., INC.
P.O. BOX 26205
LAWRENCE, INDIANA 46226
ATT'N: BSPM ORGANIZATION

BELL SYSTEM PRACTICES
STANDING ORDER REQUIREMENTS
HEADER FILE INFORMATION

MONTH	DAY	YEAR
8	21	69

INSTRUCTIONS FOR FILLING OUT FORM

- PLEASE TYPE OR PRINT CLEARLY.
- SECTION 3 HAS MAXIMUM OF TWO ALPHABETIC POSITIONS.
- JOB TITLES, RATHER THAN NAMES SHOULD BE USED.
- IF "NO CHANGE" BLOCK IS CHECKED, DO NOT FILL IN ANY INFORMATION.
- IF "CHANGE" BLOCK IS CHECKED, FILL IN ONLY THE CHANGED LINE OF INFORMATION.
- IF "NEW" BLOCK IS CHECKED, SHOW COMPLETE INFORMATION.

FOR WESTERN ELECTRIC USE ONLY

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TELEPHONE COMPANY NAME ★
SOUTHWESTERN

TELEPHONE COMPANY ACCOUNTING	AREA	ACCOUNT
	D3000	706-16

<p>1. ORDER NUMBER ★ (CHECK ONE BLOCK)</p> <p>A. ACTIVE <input checked="" type="checkbox"/> 37 2 98274</p> <p>B. NEW <input type="checkbox"/></p>	<p>5. DISTRIBUTION CODES</p> <p>NEW OR ADD</p> <p>CANCEL</p> <p>A04</p> <p>A05</p> <p>E61</p> <p>F01</p> <p>H01</p> <p>H61</p> <p>M01</p>	<p>6. ADDRESSEE (CHECK ONE BLOCK)</p> <p>A. NO CHANGE <input type="checkbox"/> TITLE OF ADDRESSEE CHIEF SWITCHMAN</p> <p>B. CHANGE <input type="checkbox"/> STREET ADDRESS AND ROOM NO. 135 N. Lindbergh</p> <p>C. NEW <input checked="" type="checkbox"/> CITY, STATE AND ZIP CODE Creve Coeur, Mo. 63141</p> <p>7. MAIL GREEN RECEIPTS TO: (CHECK ONE BLOCK)</p> <p>A. NO CHANGE <input type="checkbox"/> BSP OR PLANT PRACTICE COORDINATOR PLANT PRACTICE COORDINATOR</p> <p>B. CHANGE <input type="checkbox"/> STREET ADDRESS AND ROOM NO. 100 N. 12th St., Room 1075</p> <p>C. NEW <input checked="" type="checkbox"/> CITY, STATE AND ZIP CODE St. Louis, Mo. 63101</p> <p>8. TELEPHONE NUMBER OF BSP COORDINATOR ★</p> <table border="1"> <thead> <tr> <th>AREA CODE</th> <th>EXCHANGE</th> <th>NUMBER</th> </tr> </thead> <tbody> <tr> <td>314</td> <td>247</td> <td>4764</td> </tr> </tbody> </table>	AREA CODE	EXCHANGE	NUMBER	314	247	4764
AREA CODE	EXCHANGE	NUMBER						
314	247	4764						
<p>2. LOCATION NUMBER ★ (CHECK ONE BLOCK)</p> <p>A. ACTIVE <input type="checkbox"/></p> <p>B. CANCEL <input type="checkbox"/></p> <p>C. NEW <input checked="" type="checkbox"/></p> <p>ZD30001</p>								
<p>3. AREA SYMBOL (IF REQUIRED) (CHECK ONE BLOCK)</p> <p>A. ACTIVE <input checked="" type="checkbox"/></p> <p>B. CANCEL <input type="checkbox"/></p> <p>C. NEW <input type="checkbox"/></p> <p>S L</p>								
<p>4. QUANTITY (CHECK ONE BLOCK)</p> <p>A. NO CHANGE <input type="checkbox"/></p> <p>B. CHANGE <input type="checkbox"/></p> <p>C. NEW <input checked="" type="checkbox"/></p> <p>1</p>								
<p>REMARKS</p>		<p>APPROVED</p> <p><i>J. Boedger</i></p> <p>BSP COORDINATOR</p>						

★ ALWAYS REQUIRED

SD-1-81.68 (4-66)

ORIGINAL-WESTERN ELECTRIC COPY

EXHIBIT 7
FORM SD-1-81.68

STANDING ORDER REQUIREMENTS (CHANGE)

MAIL ORIGINAL TO:
WESTERN ELECTRIC CO., INC.
P.O. BOX 26205
LAWRENCE, INDIANA 46226
ATT'N: BSPM ORGANIZATION

BELL SYSTEM PRACTICES
STANDING ORDER REQUIREMENTS
HEADER FILE INFORMATION

MONTH	DAY	YEAR
4	24	75

INSTRUCTIONS FOR FILLING OUT FORM

- PLEASE TYPE OR PRINT CLEARLY.
- SECTION 3 HAS MAXIMUM OF TWO ALPHABETIC POSITIONS.
- JOB TITLES, RATHER THAN NAMES SHOULD BE USED.
- IF "NO CHANGE" BLOCK IS CHECKED, DO NOT FILL IN ANY INFORMATION.
- IF "CHANGE" BLOCK IS CHECKED, FILL IN ONLY THE CHANGED LINE OF INFORMATION.
- IF "NEW" BLOCK IS CHECKED, SHOW COMPLETE INFORMATION.

FOR WESTERN ELECTRIC USE ONLY

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TELEPHONE COMPANY NAME ★
SOUTHWESTERN BELL TELEPHONE

TELEPHONE COMPANY ACCOUNTING	AREA	ACCOUNT
	A-0000	706-161

<p>1. ORDER NUMBER ★ (CHECK ONE BLOCK)</p> <p>A. ACTIVE <input checked="" type="checkbox"/> X</p> <p>B. NEW <input type="checkbox"/></p> <p>37 1 16400</p>	<p>5. DISTRIBUTION CODES</p> <p>NEW OR ADD</p> <p>A04 A05</p> <p>CANCEL</p> <p>G40</p>	<p>6. ADDRESSEE (CHECK ONE BLOCK)</p> <p>A. NO CHANGE <input checked="" type="checkbox"/> X</p> <p>B. CHANGE <input type="checkbox"/></p> <p>C. NEW <input type="checkbox"/></p> <p>TITLE OF ADDRESSEE</p> <p>STREET ADDRESS AND ROOM NO.</p> <p>CITY, STATE AND ZIP CODE</p> <p>7. MAIL GREEN RECEIPTS TO: (CHECK ONE BLOCK)</p> <p>A. NO CHANGE <input checked="" type="checkbox"/> X</p> <p>B. CHANGE <input type="checkbox"/></p> <p>C. NEW <input type="checkbox"/></p> <p>BSP OR PLANT PRACTICE COORDINATOR</p> <p>STREET ADDRESS AND ROOM NO.</p> <p>CITY, STATE AND ZIP CODE</p> <p>8. TELEPHONE NUMBER OF BSP COORDINATOR ★</p> <table border="1"> <thead> <tr> <th>AREA CODE</th> <th>EXCHANGE</th> <th>NUMBER</th> </tr> </thead> <tbody> <tr> <td>314</td> <td>247</td> <td>3887</td> </tr> </tbody> </table>	AREA CODE	EXCHANGE	NUMBER	314	247	3887
AREA CODE	EXCHANGE	NUMBER						
314	247	3887						
<p>2. LOCATION NUMBER ★ (CHECK ONE BLOCK)</p> <p>A. ACTIVE <input checked="" type="checkbox"/> X</p> <p>B. CANCEL <input type="checkbox"/></p> <p>C. NEW <input type="checkbox"/></p> <p>ZA00001</p>								
<p>3. AREA SYMBOL (IF REQUIRED) (CHECK ONE BLOCK)</p> <p>A. ACTIVE <input checked="" type="checkbox"/> X</p> <p>B. CANCEL <input type="checkbox"/></p> <p>C. NEW <input type="checkbox"/></p> <p>G E</p>								
<p>4. QUANTITY (CHECK ONE BLOCK)</p> <p>A. NO CHANGE <input checked="" type="checkbox"/> X</p> <p>B. CHANGE <input type="checkbox"/></p> <p>C. NEW <input type="checkbox"/></p>								
<p>REMARKS</p>		<p>APPROVED</p> <p><i>McNeil</i></p> <p>BSP COORDINATOR</p>						

★ ALWAYS REQUIRED

SD-1-81.68 (4-66)

ORIGINAL-WESTERN ELECTRIC COPY

EXHIBIT 8
FORM SD-1-80.80

MERGED CODE (MGCD) REQUEST

SD-1-80.80 (11-71)	B.S.P.M. ORDER	INDIANA PUBLICATION CENTER		PAGES - PAGE NO. 1 of 1		
TELEPHONE CO. <u>SW. BELL TEL. CO</u> HOUSE <u>St. Louis</u>						
DATE ORDERED <u>4-24-75</u>		ORDER NO. _____				
		HOUSE NO. <u>37</u>	TEL. CO. REG. NO. <u>2-98200</u>			
MAIL GREEN RECEIPT TO	SHIP TO Plant Practice Coordinator 100 North 12th Street Room 1075 St. Louis, Missouri 63101		SW. Bell Tel. Co. Chief Switchman 135 N. Lindbergh Creve Coeur, Missouri 63141			
SHIP VIA	PACKED IN	WEIGHT				
SHIPPED DATE & ROUTE	B/L NO.	FREE FRT.	MIN. CHARGE	CHARGE PER CWT.		
		PREPAID TRANS. CHARGES	LESS	BILLABLE TRANSPORTATION		
TELEPHONE COMPANY ACCOUNTING	TRANSPORTATION			MATERIAL		
	AREA	ESTIMATE	ACCOUNT	AREA	ESTIMATE	ACCOUNT
				D-3000		706-161
QUANTITY		BELL SYSTEM PRACTICE NUMBERS		PAGES EACH	UNIT PRICE	
ORDERED	SHIPPED					
1		A04				
1		A05				
1		E61				
1		F01				
1		H01				
1		H61				
1		M01				
ORDERED BY:		APPROVED BY:				
<u>B. Smith</u>		<u>J. Bondges</u>				
SIGNATURE		SIGNATURE				
<u>4-25-75</u>		<u>4-25-75</u>				
DATE		DATE				
Chief Switchman		BSP Coordinator				
FOR INSTRUCTIONS:		TEL. NO. <u>314-247-2842</u>				
REFER TO BSP 000-010-011		CLASS				
<input type="checkbox"/> 85120 <input type="checkbox"/> 85121 <input type="checkbox"/> 85123 <input type="checkbox"/> 85127		<input type="checkbox"/> 85130 <input type="checkbox"/> 85131 <input type="checkbox"/> 85133 <input type="checkbox"/> 85137		<input type="checkbox"/> 629 <input type="checkbox"/> 852 <input type="checkbox"/> 892		

EXHIBIT 9

FORM SD-1-80.80

ONE-TIME ONLY REQUEST

"SPCS" TRADE SECRET BSP'S

SD-1-80.80 (11-71)	B.S.P.M. ORDER	INDIANA PUBLICATION CENTER			MERCHANDISE SHIPPING AND CHARGE TICKET			PAGES - PAGE NO. 1 OF 1
TELEPHONE CO. <u>SW. Bell Tel.</u>	HOUSE <u>St. Louis</u>							
DATE ORDERED <u>9-01-76</u>	ORDER NO.							
	HOUSE NO.	TEL. CO. REG. NO.						
	37	1-12345						
MAIL GREEN RECEIPT TO	SW. Bell Tel. Co. BSP Coordinator 100 N. 12th St. Louis, MO 63101			SHIP TO	SW. Bell Tel. Co. Installation Foreman 10850 Bour St. Louis, Mo 63132			
SHIP VIA	PACKED IN	WEIGHT						
SHIPPED DATE & ROUTE	B/L NO.		FREE FRT.	MIN. CHARGE	CHARGE PER CWT.			
			PREPAID TRANS. CHARGES	LESS		BILLABLE TRANSPORTATION		
TELEPHONE COMPANY ACCOUNTING	TRANSPORTATION			MATERIAL				
	AREA	ESTIMATE	ACCOUNT	AREA	ESTIMATE	ACCOUNT		
	D-3080		709-161	D-3080		709-161		
QUANTITY		BELL SYSTEM PRACTICE NUMBERS			PAGES EACH	UNIT PRICE		
ORDERED	SHIPPED							
1		A-39						
Requirements verified on the basis of need to know.								
ORDERED BY: <i>R. Jones</i> Chief Switchman		DATE 9-01-76	APPROVED BY: <i>J. Smith</i> District Plt. Mgr.			DATE 9-01-76		
FOR INSTRUCTIONS: REFER TO BSP 000-010-011		TEL. NO. 314-247-XXXX						
CLASS								
<input type="checkbox"/> 85120	<input type="checkbox"/> 85121	<input type="checkbox"/> 85123	<input type="checkbox"/> 85127	<input type="checkbox"/> 85130	<input type="checkbox"/> 85131	<input type="checkbox"/> 85133	<input type="checkbox"/> 85137	
				<input type="checkbox"/> 629	<input type="checkbox"/> 852	<input type="checkbox"/> 892		

EXHIBIT 10

FORM SD-1-81.68

STANDING ORDER REQUEST

"SPCS" TRADE SECRET BSP'S

MAIL ORIGINAL TO:

WESTERN ELECTRIC CO., INC.
P.O. BOX 26205
LAWRENCE, INDIANA 46226
ATT'N BSPM ORGANIZATION

**BELL SYSTEM PRACTICES
STANDING ORDER REQUIREMENTS
HEADER FILE INFORMATION**

MONTH	DAY	YEAR
9	01	76

INSTRUCTIONS FOR FILLING OUT FORM

- PLEASE TYPE OR PRINT CLEARLY.
- SECTION 3 HAS MAXIMUM OF TWO ALPHABETIC POSITIONS.
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- IF "NEW" BLOCK IS CHECKED, SHOW COMPLETE INFORMATION.

FOR WESTERN ELECTRIC USE ONLY

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TELEPHONE COMPANY NAME *

Southwestern Bell Telephone

TELEPHONE COMPANY ACCOUNTING

R.C.O.	R.C.C.	GEO. LOC. IND./AREA	AUTHZ./EST.	ENV.	F.I.C. OR ACCOUNT
		A-0000			706-161

<p>1. ORDER NUMBER * (CHECK ONE BLOCK)</p> <p>A. ACTIVE <input checked="" type="checkbox"/> []</p> <p>B. NEW []</p> <p>37 1 16400</p> <p>2. LOCATION NUMBER * (CHECK ONE BLOCK)</p> <p>A. ACTIVE <input checked="" type="checkbox"/> []</p> <p>B. CANCEL []</p> <p>C. NEW []</p> <p>ZA00009</p> <p>3. AREA SYMBOL (IF REQUIRED) (CHECK ONE BLOCK)</p> <p>A. ACTIVE <input checked="" type="checkbox"/> []</p> <p>B. CANCEL []</p> <p>C. NEW []</p> <p>G E</p> <p>4. QUANTITY (CHECK ONE BLOCK)</p> <p>MAIL CODES [] []</p> <p>A. NO CHANGE <input checked="" type="checkbox"/> []</p> <p>B. CHANGE []</p> <p>C. NEW []</p>	<p>5. DISTRIBUTION CODES</p> <p>NEW OR ADD []</p> <p>CANCEL []</p> <p>A-39</p>	<p>6. ADDRESSES (CHECK ONE BLOCK)</p> <p>A. NO CHANGE <input checked="" type="checkbox"/> []</p> <p>B. CHANGE []</p> <p>C. NEW []</p> <p>TITLE OF ADDRESSEE []</p> <p>STREET ADDRESS AND ROOM NO. []</p> <p>CITY, STATE AND ZIP CODE []</p> <p>7. MAIL GREEN RECEIPTS TO: (CHECK ONE BLOCK)</p> <p>A. NO CHANGE <input checked="" type="checkbox"/> []</p> <p>B. CHANGE []</p> <p>C. NEW []</p> <p>BSP OR PLANT PRACTICE COORDINATOR []</p> <p>STREET ADDRESS AND ROOM NO. []</p> <p>CITY, STATE AND ZIP CODE []</p> <p>8. TELEPHONE NUMBER OR BSP COORDINATOR *</p> <table border="1"> <tr> <th>AREA CODE</th> <th>EXCHANGE</th> <th>NUMBER</th> </tr> <tr> <td>314</td> <td>247</td> <td>2256</td> </tr> </table>	AREA CODE	EXCHANGE	NUMBER	314	247	2256
AREA CODE	EXCHANGE	NUMBER						
314	247	2256						

REMARKS Requirements verified on the basis of need to know.

APPROVED *John J. Dce*
District Plt. Mgr.-TAC

* ALWAYS REQUIRED

SD-1-81.68 (9-74)

ORIGINAL - WESTERN ELECTRIC COPY

EXHIBIT 11
FORM SW-6636
RECOMMENDATION FOR REVISION TO CODE FILES

APPX. 1,000-010-011SW
MAIL ORIGINAL TO:
BSP Coordinator
1010 Pine - Rm. 1018
St. Louis, Mo. 63101

RECOMMENDATION FOR REVISION
TO
CODE FILES

Form SW-6636
(5-75)

MASTER INDEX FILE INFORMATION (OPMIT)

Case No.
Date
Page/Pages

INSTRUCTIONS FOR FILLING OUT FORM—PLEASE TYPE OR PRINT CLEARLY

1. NEW - Request to establish new distribution code file
 2. ADD - Add specified practice to existing code file
 3. CANCEL - Delete from existing code file or delete existing distribution code
 4. CHANGE - Changed information to include only issue or quantity of pages
 5. ENTER company or area suffix to practice
 6. ENTER an X if a company or system addendum
 7. ENTER appropriate letter or digit identifying appendix
 8. ISSUE number of practice
 9. QUANTITY of pages in practice
 10. DISTRIBUTION code or codes involved - if new - BSP Coordinator will assign
 11. ENTER exclusion code if practice applies only to one or more Areas
- NOTE: Suggested subject title for new Dist. Code to be entered first
- Enter X in appropriate box

1	2	3	4	5	6	7	8	9	10	11		
New	Add	Cancel	Change	Practice Number	Company	Suffix	Addendum	Appendix	Issue	Pages	Distribution Codes	Exclusion Symbol

Requested By: (Originator)

Approved By (Area BSP Coordinator)

Signature Date

Tel. No.

Signature Date

Approved By: (G.O. Methods Supv.)

Approved By: (Company BSP Coordinator)

Signature Date

Signature Date

DISTRIBUTION CODE
(A)
EXCHANGE CENTRAL OFFICE - NETWORK MAINTENANCE

00	Indexes Only - Exchange Central Office (Note 4)
01	All practices - Codes A-02 thru A-99 (Note 5) (Excludes A-21, A-85, A-97, and SPCS Codes)
02	Administrative practices only - Measurement Plans Results, Common Language, Eqpt. Inventories, etc. (Note 6)
03	Supplementary information - Practices not covered by specific distribution codes A-04 thru A-89, safety, first-aid, fire-fighting, etc.
04	Apparatus and material common to all types of offices. This includes relays, tools, gauges, keys, dials, etc.
05	Frame practices - Only to be used when an addi- tional BSP library is needed for frame room operation.
06	No. 1, 350-A , and 360-A Step-by-Step Offices.
07	Line-Switch and Plunger - Type Out Trunk Switches
08	355-A and 350-A Community Dial Offices
09	370-A and 370-B Community Dial Offices
10	385-A, 385-B, 386-A and 386-B Community Dial Offices
11	32A32 and 32A44 Community Dial Offices
12	32E97 Community Dial Offices
13	North Electric Co. CX-type Community Dial Offices
14	Intertoll Dialing Eqpt. for Step-by-Step
15	AMA for Step-by-Step
16	CAMA for Step-by-Step
17	ANI for Step-by-Step
18	Touch-Tone [®] Calling Equipment - Not adaptable for common control for Step-by-Step .
19	Common Control Equipment - For Touch-Tone [®] calling and for outpulsing for Step-by-Step

20	
21	No. 1 Crossbar and associated equipment. Practices code A-21 are not included in A-01.
22	No. 5 Crossbar and associated equipment (with master test frame)
23	No. 5 Crossbar and associated equipment (with office test frame)
24	Centrex CO for No. 5 Crossbar offices. (Contains centrex practices only . Order A-22 in addi- tion to A-24)
25	4-Wire Circuits for No. 5 Crossbar Offices (Order A-22 in addition to A-25)
26	No. 5-A Crossbar and associated equipment
27	Crossbar Tandem and associated equipment
28	CAMA for Crossbar Tandem (order A-27 in addition to A-28)
29	No. 100A Traffic Service Position for Crossbar Tandem (Order A-27 in addition to A-29)
30	No. 3 Crossbar and associated equipment (Div. 210-9)
31	No. 4-A and 4-M Toll Switching Systems
32	CAMA for No. 4 Toll Switching Systems (Order A-31 in addition to A-32)
33	Electronic Translator for No. 4 Toll Switching Systems. (Order A-31 in addition to A-33)
34	★ SPCS - No. 4-A and 4-M Toll Switching Systems
35	★ No. 1 and 1A ESS - 2-wire
36	No. 1 ESS - 4-wire
37	★ Data Features for No. 1 ESS (Order A-35 or A-36 in addition to A-37)
38	No. 2 ESS - 2-wire
39	★ SPCS No. 1 and 1A ESS

(A)

40	No. 1 ESS
41	#5 ESS
★ 42	SPCS - 5 ESS
43	Central Office power including batteries and compressor dehydrators. Normally required with codes A-44 thru A-58. Includes ETLs-power sys.
44	Gasoline Engines and Engine Alternators 10 KW and below
45	Gasoline Engines and Engine Alternators over 10 KW
46	Diesel Engine Alternators 100 KW and below
47	Diesel Engine Alternators over 100 KW
48	Portable Gas Engine Alternators
49	Electric Driven Motor Alternators
50	Gas Turbine Alternators
51	Power Plants - 100-type
52	Power Plants - 300-type
53	Power Plants - 400-type
54	Power Plants - 500-type
55	Power Plants - 600-type
56	Power Plants - 700-type
57	Power Plants - 800-type
58	Power Plants - Uncoded (J86242, J86263, J86431, J86440, etc.)
★ 59	SPCS - No. 10 ESS (Div. 240)

60	No. 1 Toll Switchboards
61	No. 3 Toll Switchboards
62	No. 5 Toll Switchboards
63	No. 6 Toll Switchboards
64	No. 6A Teletypewriter Switchboards
65	Traffic Service Position Systems (TSPS)
66	Service Observing Desks
67	Information Desks and Toll Directory Desks
68	Traffic Management Systems (TUR DTSR, ATR, Announcement Systems, Etc.)
69	Exchange Special Service and Switched Special Services (CABW, Alerting Systems, Private Line Services, etc.)
★ 70	SPCS - Traffic Service Position Systems (TSPS)
71	Teletype and Data Equipment (located in central offices).
72	Automatic Message Counting Centers
73	Centralized Automatic Reporting on Trunks (CAROT)
74	Transmission. (Terminal balance testing, transmission loss measurements, etc. This code not required for Toll Test Room. See code E-05&E-09)
★ 75	SPCS - No. 2 & 2B ESS (Div. 232)
76	Signaling Circuits and associated Ringer Circuits. This code not required for Toll Test Room. See E-68
77	Amplifiers
78	Repeaters - Voice Frequency (E-, V-, 22-type and J98619A repeaters.)
★ 79	SPCS - Transaction Network Services (Div. 230)

(A)

80	Gfeller Line Concentrator
81	1A Line Concentrator
82	2A Line Concentrator
83	Line Concentrator Identifier System
84	Notes on Distance Dialing
85	AT&T - Test Number Directory. Practices coded A-85 are not included in A-01. (Note 7)
86	No. 3 ESS
87	Transaction Network Services (Div. 230)
★	SPCS - No. 3 ESS
88	Centralized Alarm Systems - Status Reporting and Control (Div. 201-647)

90	ETL's only For Central Office Equipment
★	SPCS - 1A Processor
91	1A Processor
92	★ SPCS - 1A ESS
93	#4 ESS
94	#6 A00 (Div. 819-0, 819-6)
95	3A & 3B Processor
96	1A Voice Storage System (VSS)
97	Storage Program Control No. 1A (Div. 254-1)
98	★ SPCS - 3A & 3B Processor
99	1A Voice Storage System (VSS)

NOTES

1. A bullet (●) indicates a code which has been added or changed in content.
2. A square (□) indicates a code which has been canceled.
3. A diamond (◇) indicates a code reserved for future use.
4. Code A-00 is for INDEXES ONLY. Holders of the other "A" codes automatically will receive the indexes and therefore do not need A-00.
5. Code A-01 is generally for Staff use only. Advance approval of the Area BSP Coordinator is required before this code may be set up for distribution. This code does not contain "SPCS" rated practices.
6. Code A-02 should be used only when an additional BSP Library is required for Administrative practices. Technical practices have been excluded from the A-02 Code. Administrative practices pertaining to specific subjects are also included in distribution codes A-03 to A-86.
7. The AT&T Test Number Directory is normally required at staff and No. 4 switching machine locations. Contact your Area BSP Coordinator before establishing a requirement for the A-85 code.

DISTRIBUTION CODE
(B)
CUSTOMER EQUIPMENT - PBX

00	Indexes Only - Customer Equipment - PBX (Note 4)
01	All PBX practices - Codes B-02 thru B21, B25 (Note 5)
02	Administrative practices - First-Aid, Fire Fighting, Safety, ISC Plan, Engineering Complaints, & Job Acceptance
03	
04	
05	Practices Common to PBX. Includes head sets, cords, key, relays, chairs, materials, methods, amplifiers, buzzers, etc
06	General Information - Alphabetic Index. Index of SD's and CD's.
07	Transmission and Noise Test, 2-Wire and 4-Wire, voice frequency repeaters
08	Equipment on Customers Premises - General Descriptive Information
09	Batteries, Ringing Machines, Power Plants, Rectifiers & Regulators
10	Practices Common to All SXS PBX's
11	600 Series PBX
12	500 Series PBX
13	700C and 710C PBX
14	701 and 711 PBX
15	702A PBX
16	740 PBX
17	750A PBX
18	755A PBX
19	756A, 757A, 758B, 758C, 761A, 761B, 770 PBX. (For Consoles - See C-21)
20	800 PBX

21	C.O. Centrex-Attendant Equipment
▲ 22	Task Oriented Practice (TOP) for 756A PBX - Repair (BSP 551-100-101)
23	Dimension 100 - C.S.S. 201VS Dimension 400 - C.S.S. 201S (Div 554)
★ 24	SPCS Software, excluding Feature Documents. Dimension 100 and 400.
25	Dimension 2000 - C.S.S. 201L (Div. 554)
★ 26	SPCS Software, excluding Feature Documents. Dimension 2000.
★ 27	SPCS Feature Documents for all Dimension PBX machines.
▲ 28	Task Oriented Practice (TOP) for 770A PBX (551-770-001 to 551-770-004)
▲ 29	Task Oriented Practice (TOP) for Dimension 400 PBX (554-101-350 to 554-101-356)
▲ 30	Task Oriented Practice (TOP) for Dimension Custom and 2000 PBX
▲ 31	Task Oriented Practice (TOP) for Dimension 100 PBX (554-101-300 to 554-101-303)
▲ 32	Task Oriented Practice (TOP) for 60B Customer Premises System (533-205-000)
▲ 33	Task Oriented Practice (TOP) for Dimension Custom Telephone Service for Use With 400 PBX (554-101-400)
34	AEMIS - ACD - ESS Installation Test and Maintenance
▲ 35	Task Oriented Practice (TOP) for 90A and 90B Customer Premises Systems
▲ 36	Task Oriented Practice (TOP) for 400E PBX
37	E911 System Answering Point Customer Premises System (Div. 533-400)
▲ 38	Task Oriented Practice (TOP) for Dimension 600 PBX
▲ 39	Task Oriented Practice (TOP) for E911 System Answering Point Installation, Test and Maintenance (Div. 533-400)
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90 E.T.L.'s - P.B.X.'s (Note 6)

NOTES:

1. A bullet (●) indicates a code which has been added or changed.
2. A square (■) indicates a code which has been canceled.
3. A diamond (◆) indicates a code reserved for future use.
4. Code B-00 is for INDEXES ONLY. Holders of other "B" Codes automatically will receive the indexes and therefore do not need B-00.
5. Code B-01 is generally for staff use only. Advance approval of the Area BSP Coordinator is required before this code may be set up for distribution. (This code does not contain "SPCS" rated practices.)
6. Code B-90 is for E.T.L.'s only. Holders of codes B-10 thru B-20 will receive the appropriate E.T.L.'s and therefore do not need B-90.

DISTRIBUTION CODE
(C)
CUSTOMER STATION EQUIPMENT

00	Indexes Only - Customer Station Equipment (Note 5) (Note 4)
01	All Practices - Codes C02 thru C50 (Excludes C10, 11, 12, 13, 16, 33, 35)
02	Administrative Practices - Safety, Results, Measurement Plans, etc.
03	Tools and Test Equipment - Div.'s 080, 081, and 105
04	
05	General Information - Customer Equipment - Div. 460
06	Wiring and Cabling - Customer Equipment - Div. 461
07	Drop and Block Wiring Including Dedicated Plant - Div. 462
08	Miscellaneous Station Apparatus - Customer Equipment - Div. 463
09	Intra-PBX - Miscellaneous Customer Equipment - Div. 473
10	Call Distributing System No. 1S - Customer Equipment - Div. 475
11	Automatic Call Distributing Systems (ACD) No. 2A, 2B, and 3A - Div. 476
12	Crash Alarm and Command Conference Systems - Div. 480-1,2
13	Group Alerting System - Station Apparatus - Div. 480-3
14	SAGE Systems - 112A Key Equipment - Div. 480-5
15	Selective Signaling Systems and AUTOVON Lines - Div. 480-6,8
16	Switching Systems - Customer Equipment - Div. 480-7
17	General Considerations for Station Installations - Div. 500
18	Station Set Components (Includes Oper- ator's Headsets) - Div. 028-3 and 501
19	Common Battery Station Sets - Div. 502
20	Modular Station Sets - Common Battery - Div. 503

21	Selector and Telephone Consoles - Div. 504
22	Coin Station Sets - Common Battery - Div. 506
23	Task Oriented Practice (TOP) for 60B Customer Premises Systems (533-205)
24	Public Telephone Enclosures and Misc. Accessories - Div. 508
25	Local Battery and Magneto Station Sets - Div. 510-1,3,8
26	Local Battery and Magneto Coin Collectors - Div. 510-2,4
27	Automatic Dialers, Station Keys, and Speakerphone Systems - Div. 512
28	Telephone Answering and Announcement Sets and Systems - Div. 514
29	Key Telephone Systems (See C16 and C31 for Switching Systems) - Div. 518-1, 5
30	2- and 4-Wire Systems Including Tests - Div. 310, 320, 331, 332, and 480
31	Switching System No. 400 - Div. 518-7
32	Specially-Engineered Lines - Station Apparatus - Div. 529
33	CD's and SD's for Station and PBX (Only 8½" x 11" Size)
34	Power Equipment Located on Customer Premises - Div. 167-2,4
35	Picturephone, 1P2 Key Telephone System - Div. 518-8
36	Other Common Carrier (OCC) Services - Div. 471
37	Wire Joining Using 700, 701, 702 Type Connectors - Div. 632
38	★ HORIZON® Communication System - Div. 518-4
39	★ SPCS HORIZON
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NOTES:

1. A bullet (●) indicates a code which has been added or changed in content.
2. A square (□) indicates a code which has been canceled.
3. A diamond (◇) indicates a code reserved for future use.
4. Code C01 requires the advance approval of the Area B.S.P. Coordinator before being used. Normally, this code is for Customer Services Staff use only. Holders should be coded for codes C02 through G50, as appropriate.
5. Code C00 is for INDEXES ONLY. Holders of other C codes automatically receive the indexes and therefore do not need C00.

DISTRIBUTION CODE
 (D)
 OUTSIDE PLANT ENGINEERING

00	Indexes Only - Outside Plant Engineering (Note 4)
01	All outside plant engineering practices - Division 900 through 937 (Note 5)
02	Cross Reference List and General Information - Div. 900
03	Facility Planning - Study Methods and Tools - Div. 901
04	Facility Planning - Applied Transmission - Div. 902
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17	Facility Design-Systems - Div. 915
18	Facility Design - Feeder Facilities - Div. 916
19	Facility Design - Distribution Facilities - Div. 917

20	Facility Design - Applied Protection - Div. 918
21	Facility Design - Structure - Div. 919
22	Facility Design - Trunk Facilities - Div. 920
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30	Facility Support - Engineering Support Functions - Div. 928
31	Facility Support - Plant Operating Support Functions - Div. 929
32	Facility Support - Maintenance and Upkeep - Div. 930
33	Facility Support - Preparation Of Work Prints (Note 6)
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37	Management Organizing - Div. 935
38	Management Controlling - Div. 936
39	Management Coordinating - Div. 937

(D)

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NOTES:

1. A Bullet (●) indicates a code which has been added or changed.
2. A square (□) indicates a code which has been canceled.
3. A diamond (◇) indicates a code reserved for future use.
4. Code D-00 is for INDEXES ONLY. Holders of other "D" Codes automatically will receive the indexes and therefore do not need D-00.
5. Code D-01 is generally for Staff use only. Advance approval of the Area BSP Coordinator is required before this code may be set up for distribution.
6. Code D-33 is for training use only. Sections covered by this Code are also included in Code D-30.

DISTRIBUTION CODE

(E)

TOLL - TRANSMISSION

00 Indexes for Toll Test Room operation. (Note 4)
01 All practices - Codes E02 thru E99. (Note 5)
Administrative practices only. Includes 02 trouble reporting, measurement plans, safety, etc. (Note 6)
03 Emergency restoration procedures for cable and carrier facilities.
04 Apparatus and material common to all Toll Offices. (Note 7)
05 Toll Message Services. (Note 8)
06 17B Toll Testboard.
07 17C Testboard.
08 18B Testboard.
09 Private Line Telephone Services.
10 Private Line Telephone Service Testboard.
11 Foreign Exchange Service (FX Service)
Switched Services Network (SSN) and 12 Common Control Switching Arrangements (CCSA) i.e., SCAN, AUTOVAN, FTS. (Note 9)
13 17E Testboard.
14 19A Testboard.
15 21A Testboard.
16 Private Line Telegraph Services.
No. 2 DOTC, and 9B (ELECTRONIC HUB) 17 Telegraph Service Boards and associated equipment.
18 No. 9 (DC) Telegraph Testboard and associated equipment.
19 No. 22A and 24A Testboard.

20 Frequency Generating Systems (Div. 354)
L1 Carrier coaxial cable repeatered 21 high-frequency line and overall system. (Note 10)
L3 Carrier coaxial cable repeatered 22 high-frequency line and overall system. (Note 10)
L4 Carrier coaxial cable repeatered 23 high-frequency line and overall system. (Note 10)
L5 Carrier coaxial cable repeatered 24 high-frequency line and overall system. (Note 10)
25 LMX-1 Carrier Terminal Equipment.
26 LMX-2 and MMX-1 Carrier Terminal Equipment.
27 MMX-2 Carrier Terminal Equipment.
28 LWM Wideband Modem Carrier Equipment
Wire Line Entrance Links (WLEL) for 29 interconnection of radio & carrier systems.
30 K Carrier repeatered high-frequency line & overall system. (Note 11)
31 K Carrier terminal and junction equipment.
32 J Carrier repeatered high-frequency line & overall system. (Note 11)
33 J Carrier terminal and junction equipment.
34 A1, A2, A3 and A4 Channel Banks.
35 A5 & A6 Channel Banks.
N Carrier repeatered high-frequency 36 line using N1 electron tube repeaters. (Note 10)
N Carrier repeated high-frequency line 37 using N1A and/or N2 transistorized re- peaters. (Note 10)
38 N1 Carrier terminals (channel and group equipment).
39 N2 Carrier terminals (channel & group equipment).

NOTICE

Not for use or disclosure outside the
Bell System except under written agreement.

(E)

40	N3 Carrier terminals (channel, group & junction equipment).
41	N4 Carrier terminals (channel, group & Junction Equipment).
42	0 Carrier (channel, group, junction, and terminal ON repeater equipment).
43	ON Carrier (channel, group, junction, and terminal ON repeater equipment).
44	ON/K Carrier repeatered high-frequency line and associated equipment.
45	ON/R Carrier - radio multiplex point.
46	Misc. toll carrier systems of other than Western Electric Co. manufacture (C,H,etc), not covered in E-21 - E-45.
47	Misc toll carrier systems of other than Western Electric Co. manufacture. Includes Lenkurt, Lynch, etc.
48	Miscellaneous exchange subscriber carrier systems (FM, M1, P1, U1 etc.)
49	
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51	
52	Digital Data Systems - Digital and Analog Data Transmission Systems.
53	Television services and associated video equipment (including A2A).
54	RF-type coaxial cable television transmission systems. (CATV, Pay TV, PICTURE PHONE [®] etc). For PICTUREPHONE [®] , see E-78
55	
56	Program, television audio, wired music services & associated equipment. Does not include carrier program systems.
57	Carrier program systems (singel side-band, type A, B, & C terminals, K & L branching and bridging).
58	
59	Telephotograph & Facsimile services & associated equipment.

60	SAGE/BUIC data transmission systems (Al digital data, including 4-phase quipment).
61	Voice band width data systems on private lines. (IBM, UAL, FAA, SAC, American Airlines, etc.).
62	TWX Testboards & BI data terminals.
63	Data-Phone Systems. Includes data test center.
64	Wideband data systems.
65	Metallic Facility terminals (Associated equipment).
66	Echo suppressors and compandors.
67	Tele. repeaters & associated equipment including repeating coils, repeating coil hybrids, 4-wire terminal sets, etc
68	Signaling, pulsing & ringing eqpt. used for toll type svcs.(SF,CX,SX,1000 cycle, etc.) See A-76
69	Circuit layout record/circuit layout order (CLR/CLO) cards, trunk order & facility order procedures.
70	Common Channel Interoffice Signaling (CCIS) Div. 333-2
71	Loop Switching System (LSS)
72	
73	Centralized Automatic Reporting on Trunks (CAROT)
74	
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76	
77	FR/DR Microwave Radio Systems Div. 421
78	PICTUREPHONE [®]
79	Lightwave Digital Transmission Systems

[®] Registered Trademark of the American Telephone and Telegraph Company

(E)

80	Indexes only for Transmission Engineering practices in the Plant Series.
81	All Transmission Engineering practices.
82	
83	
84	Notes on Distance Dialing (781-030-100)
85	
▲ 86	Task Oriented Practice (TOP) Fiber Optic Systems-Lightwave (365-6)
87	
88	
89	Centralized Alarm Repeater, E-Telemetry, Status Reporting and Control.

90	ETLs Only - for Toll Central Offices.
91	
92	Digital Transmission Systems Index, Equipment Test List, General Information (365-0)
93	D1, D3, D4 Channel Banks and Wideband Data Terminals (365-1)
94	T1, T1/OS, T1C Digital Lines and Order Wire Facilities (365-2, 365-3)
95	DSX-1, DSX-1C, DSX-2, DSX3, DSX-4 Cross Connect Facilities (365-3)
96	T-Carrier Administration System - TCAS (365-3)
97	D-2 Channel Banks (365-4)
98	T2, T4M High Speed Digital Line (365-5)
99	M12, M13, M34, M1C Digital Multiplexes (365-6)

NOTES:

1. A bullet (●) indicates a code which has been added or changed in content.
2. A square (□) indicates a code which has been canceled.
3. A diamond (◇) indicates a code reserved for future use.
4. This code is used by holders that require only the indexes. If a holder has other "E" codes, the required indexes are included with those codes.
5. Contact your Area B.S.P. Coordinator before establishing a requirement for Code E-01.
6. Unattended offices do not usually require this code.
7. Includes such items as tools, gauges, relays, lamps, jacks, cords, plugs, selectors, capacitors, resistors, diodes, electron tubes, transmitters, thermistors, varistors, dry cell batteries, rolling ladder, distributing frames, general purpose test sets and amplifiers, etc. Test sets designed for only one purpose are included in the code for that equipment and are not included in Code E-04.
8. Includes office balancing (VNL and TNL), transmission, noise and signaling tests on message trunks. This code is not required by exchange C.O. - See A-74.
9. See "A" codes for practices covering the maintenance of switching equipment used for SSN and CCSA.
10. See "A" codes for practices on power equipment used at main power feed stations.
11. See "A" codes for practices on power equipment used at auxiliary stations.

DISTRIBUTION CODE
(F)
LOCAL TEST ROOM OPERATIONS

00	Indexes Only - Local Test Centers (Note 4)
01	All Local Test Center Operations Practices - Codes F02 thru F25 (Note 5)
02	Administrative Practices - Safety, First Aid, and Fire Fighting
03	ISC Plan (Div. 010-520)
04	Apparatus and Test Equipment Common to All Types of Offices
05	TREAT Standard Reports (Div. 660-165)
06	
07	
08	
09	
10	Cable Trouble Analysis Plan - (Div. 660-003)
11	Customer Trouble Report Analysis Plan (CTRAP) (Div. 660-10)
12	Special Services and Data Administration (Div. 660-2)

13	
14	
15	
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17	
18	Testing Procedures for Subscriber Loop Carrier (Div. 662-5)
19	Automated Repair Service Bureau
20	Other Common Carrier (OCC) - Testing Procedures (Div. 471)
21	Local Test Cabinets No. 1, 2, and 3 (Div. 662-2)
22	No. 14 Local Test Desk (Div. 662-400)
23	No. 16 Local Test Desk (Div. 662-410)
24	Line Status Verifier (LSV) (Div. 662-50)
25	Loop Maintenance Operations System (LMOS) (Div. 662-525, 526) (660-168)

NOTES:

1. A bullet (●) indicates a code which has been added or changed.
2. A square (■) indicates a code which has been canceled.
3. A diamond (◆) indicates a code reserved for future use.
4. Code F-00 is for INDEXES ONLY. Holders of other "F" Codes automatically will receive the indexes and therefore do not need F-00.
5. Code F-01 is generally for Customer Services Staff use only. Advance approval of the Area BSP Coordinator is required before this code may be set up for distribution.

DISTRIBUTION CODE
(G)
OUTSIDE PLANT

00	Indexes Only - Outside Plant (Note 5)
01	All Practices - Codes G02 thru G50 (Excludes G28, G30, G31) (Note 4)
02	Administrative Practices - Safety, Results, Measurement Plans, etc.
03	Tools and Test Equipment - Div.'s 081 and 106
04	
05	Outside Plant - General - Div. 620
06	Pole Lines - Div. 621
07	Conduit, Manholes, and Cable Vaults - Div. 622
08	Open Wire (All Practices) - Div. 623
09	Open Wire (Maintenance Only) - Div. 623-1,3,8
10	(All Practices) Multiple and C Rural Wire - Div. 624
11	Multiple and C Rural Wire (Maintenance Only) - Div. 624-0,3,7,8
12	Cables and Loading Coils - General - Div. 626
13	(All Practices) Aerial, Block and House Cable - Div. 627
14	Aerial, Block and House Cable (Maint- enance Only) - Div. 627-36,38,39,61
15	(All Practices) Underground Cable - Div. 628
16	Underground Cables (Maintenance Only) - Div. 628-22,80
17	Buried Plant - Cable and Wire - Div. 629
18	Submarine Cable - Div. 630
19	Cable Terminals - Div. 631
20	Cable Splicing - Div. 632

21	Cable Maintenance - Div.'s 632-8 and 633-0,3
22	Splice Closures - Div. 633
23	Electrical Cable Testing and Identification - Div. 634
24	Electrolysis, Outside Plant - Div. 635
25	Main Frame Terminations and Connectors - Div. 636
26	Cable Pressure Systems - Div. 637
27	Electrical Protection and Bonding - Div. 638
28	Concentrators, Outside Plant - Div. 639
29	Outside Plant - Carrier Apparatus - Div. 640
30	Closed Circuit TV - Div. 641
31	Dedicated Plant - Div. 642
32	Coil and Capacitor Cases - Div. 643
33	Cable Upkeep - Div. 644
34	Task Oriented Practice (TOP) 170A Test Set - (644-200-060)
35	Subscriber Loop Carrier
36	
37	
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DISTRIBUTION CODE*
 (J)
 MOTOR VEHICLES AND CONSTRUCTION APPARATUS

00	Indexes Only (Note 4)
01	All Practices and Indexes - Codes J02 thru J24 (Note 5)
02	Administrative Practices - First Aid, Fire Fighting, Safety, Results, Analysis
03	Administrative Practices - Company, Area and Division Staff's <u>only</u> .
04	
05	
06	Engines (Div. 720-2)
07	Body and Chassis (Div. 720-3)
08	Platform ladders and power winch maintenance (Div. 720-4)
09	Motor Vehicle Operation (Construction vehicles <u>only</u> .) (Div. 649-0)
10	Trailers, dollies and accessories (Div. 649-210)
11	Pole derricks (Div. 649-300)
12	Winches (Div. 649-305)

13	Wire rope (Div. 649-310)
14	Power reels (Div. 649-315)
15	Duct rodder (Div. 649-32X)
16	Power lifts (Div. 649-350)
17	Aerial lift trucks (Div. 649-351)
18	Pipe pushing equipment (Div. 649-420)
19	Electrical powered vehicles (Div. 649-480)
20	Portable engines (Div. 649-500)
21	Blowers and heaters (Div. 649-510)
22	Portable generators (Div. 649-520)
23	Portable pumps and saw (Div. 649-530)
24	Air compressors and tools (Div. 649-540)
25	

NOTES:

1. A bullet (●) indicates a code which has been added or changed.
2. A square (■) indicates a code which has been canceled.
3. A diamond (◆) indicates a code reserved for future use.
4. Code J-00 is for INDEXES ONLY. Holders of other "J" Codes automatically will receive the indexes and therefore do not need J-00.
5. Code J-01 is generally for Customer Services Staff use only. Advance approval of the Area BSP Coordinator is required before this code may be set up for distribution.

DISTRIBUTION CODE
(M)
EXCHANGE PLANT ASSIGNMENT AND COMMON LANGUAGE

00	Indexes Only - Plant Assignment (Note 5)
01	All Exchange Plant Assignment Practices Codes (M02 thru M10 + M15) (Note 4)
02	Administrative Practices - Safety, Results, Measurement Plans, etc.
03	Intercompany Services Coordination (ISC) Plan - Div. 010-520
04	Symbols and Abbreviations - Outside Plant - Div. 620-040
05	Assignment Records - TAC, Cable, Line Card, and Misc. Equipment
06	Exchange Wire Records - Div. 680-220
07	Construction Plans - Work Orders, Cable Transfers, etc. - Div. 680-300
08	Telephone Set Control Procedures - Div. 680-4
09	Service Order Assignment Procedures (For E.S.S. - See M10)
10	E.S.S. Order Procedures
11	
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15	BUSINESS INFORMATION SYSTEMS- Common Language Div. 751
16	
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18	
19	
20	Index Only - Common Language - Div. 795 (Note 5)

21	All Practices and Indexes - Div. - 795 (Note 4)
22	All Location Identification Practices for U.S. and Canada - Div. 795-100 (Note 4)
23	Transmission Equipment Identification General - Div. 795-200
24	Terminating and Signaling Equipment Encoders - Div. 795-201
25	N, O, and ON Carrier Systems - Encoders - Div. 795-205
26	Digital Carrier Systems - Encoders - Div. 795-209
27	Broadband Carrier Encoders-Div.795-213
28	Telegraph and Data Systems Equipment - Encoders - Div. 795-225
29	Patchboards - Encoders - Div. 795-281
30	
31	Circuit and Facility Identification - Div. 795-4
32	Testboard and General Transmission Test Equipment - Encoders Div.795-287 Div.795-251
33	Switching and Traffic Administration Equipment Identification - Div. 795-5
34	L Multiplex - Encoders - Div. 795-221
35	
36	Location Identification - Arkansas
37	Location Identification - Illinois
38	Location Identification - Kansas
39	Location Identification - Missouri
40	Location Identification - Oklahoma
41	Location Identification - Texas

42	Terminating and Signaling Equipment - Conversions - Div. 795-202 (Note 6)
43	N, O, and ON Carrier Systems - Conversions - Div. 795-206 (Note 6)
44	Digital Carrier Systems - Conversions - Div. 795-210 (Note 6)
45	Broadband Carrier - Conversions - Div. 795-214 (Note 6)
46	Telegraph and Data Systems Equipment - Conversions - Div. 795-226 (Note 6)

47	Patchboards - Conversions - Div.795-282 (Note 6)
48	L Multiplex - Conversions - Div. 795-222 (Note 6)
49	Testboards and General Transmission Test Equipment - Conversions - Div.795- 288 (Note 6) Div. 795-252
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NOTES:

1. A bullet (●) indicates a code which has been added or changed in content.
2. A square (■) indicates a code which has been canceled.
3. A diamond (◆) indicates a code reserved for future use.
4. Codes M01, M-21 and M-22 require the advance approval of the Area B.S.P. Coordinator before being used. Normally, these codes are for Customer Services Staff and Engineering Department use only. Holders should be coded for codes M-02 thru M-10 or M-23 thru M-41, as appropriate.
5. Codes M-00 and M-20 are for INDEXES ONLY. Holders of other M codes automatically receive the indexes and therefore do not need M-00 or M-20.
6. Codes M-42 thru M-49 are generally for Customer Services Staff and Engineering Departments use only. Advance approval of the Area B.S.P. Coordinator is required before being used.

DISTRIBUTION CODE
(N)
TRAFFIC ENGINEERING
NETWORK ADMINISTRATION AND DESIGN

00	Indexes Only - Network Administration and Design (Note 4)
01	All Practices - Codes NO2 thru N99 (Note 5) (Excluding SPCS)
02	
03	Adm. Practices-Drawings, Job Acceptance, Facility Restoration, NSC Opr., IS& Plan
04	B.S.P. Notes On Distance Dialing (781-030-100)
05	
06	S X S - All Types
07	#5 Crossbar - Trunk Tables & Centrex
08	#5 Crossbar - Trunk Tables
09	#5 ACD
10	All ACD's - Except #5
11	
12	Crossbar Tandem
13	4A/ETS Trunk Tables & PBC
14	#4 Crossbar Trunks & Trunk Assign. Eqpt.
15	Boards & Desks 7A, 23, 3CL - Includes FADS & Totalizers
16	CCSA - #5 Crossbar
★	SPCS - Only
17	4A/ETR & PBC
★	SPCS - Only #1/1A ESS See N-31
18	for FD's (Div. 231)
★	SPCS - Only #2/2B ESS See N-32
19	for FD's (Div. 232)

★	SPCS - Only #3 ESS See N-33 for
20	FD's (Div. 233) (Note 3)
21	EADAS - Network Management
★	SPCS - Only TSPS
22	
23	TSPS
24	Switching Control Centers
25	#4 ESS
26	#3 ESS
27	#2 ESS - Including Centrex
28	#1 ESS (See Codes N29 & N30 For Additional Information)
29	#1 ESS Recent Change Messages
30	#1 ESS - CCSA
★	SPCS - Only #1/1A ESS Feature
31	Documents 231-090, 231-190, 231-390
★	SPCS Only - #2 ESS - Feature
32	Documents 232-090, 232-190
★	SPCS Only - #3 ESS - Feature
33	Documents, Division 233 (See Note 3)
★	SPCS - Only
34	#4 ESS - (Div. 234)
★	SPCS - Only
35	1A Processor (Div. 254-2)
36	1A Processor (Div. 254-2)
37	3A Processor
38	Planning
39	Voice Storage Systems (VSS)

(N)

40	Peripheral Data Storage Processor (PDSP's)
41	Customer Premise Equipment Associated With ESS
42	Electric Tandem Network
43	Transmission Network Services (Div. 230)
★ 44	SPCS - Only Service Evaluation System
★ 45	SPCS - Only #5 Crossbar
46	Announcement Systems - AIS-MIS-4A-7A-11A
47	TIRKS Management
★ 48	SPCS - Only RSS (Remote Switching System)
49	Transaction Network Services Division 230
50	Traffic Measurement Devices - STUR, 3B TUR, 4A TUR, TDR, EADAS, DTS, FADS, Totalizers, TMS-1A, Cameras
51	
52	Network Service Improvement Plan Network Service Center
53	
54	
★ 55	SPCS Only - #5 ESS Feature Documents 235-090, 235-190
56	#5 ESS
57	Network Administration - #5 ESS
58	RSS (Remote Switching System)
59	Common Language Location Identification - Switching System Codes

60	Common Language Location Identification - Illinois
61	Common Language Location Identification - Missouri
62	Common Language Location Identification - Oklahoma
63	Common Language Location Identification - Kansas
64	Common Language Location Identification - Texas
65	Common Language Location Identification - Arkansas
★ 66	SPCS - Voice Storage System (VSS)
67	AIS-Automatic Intercept System; AIC-Automatic Intercept Center; DBAS-Data Base Administration System
68	Line and Number Administration Center (LNAC)
69	COSMOS
70	COEES - #5 Crossbar (Note 6)
71	COEES - #1 ESS (Note 6)
72	COEES - #2 ESS (Note 6)
73	TNOP
74	(All DFMP's) Network Administration - General
75	Network Administration - SXS
76	
77	Network Administration - #5 Crossbar
78	Network Administration - XBar Tandem
79	Network Administration-4A&4M Crossbar

(N)

80	Network Administration - Transaction Network Service
81	Network Administration - #1/1A ESS
82	Network Administration - #2 ESS
83	Network Administration - #3 ESS
84	Network Administration - #4 ESS
85	Processor Controlled and Ancillary Systems
86	Network Design - Trunking
87	(All TFP's) Network Design - General
88	Network Design - SXS
89	

90	Network Design - #5 Crossbar
91	Network Design - Crossbar Tandem
92	Network Design - #4A&4M Crossbar
93	Network Design - #1 ESS
94	Network Design - #1A ESS
95	Network Design - #2 ESS
96	Network Design - #3 ESS
97	Network Design - #4 ESS
98	Network Design - TSPS (Note 3)
99	Network Design - #5 ESS

NOTES:

1. A bullet (●) indicates a code which has been added or changed.
2. A square (■) indicates a code which has been canceled.
3. A diamond (◆) indicates a code reserved for future use.
4. Code N-00 is for INDEXES ONLY. Holders of other "N" codes automatically will receive the indexes and therefore do not need N-00.
5. Code N-01 is generally for Staff use only. Advance approval of the Area BSP Coordinator is required before this code may be set up for distribution. This code does not contain "SPCS" rated practices.
6. Codes N-70, N-71, and N-72 are not intended for Administrator's.

DISTRIBUTION CODE
(P)
TELETYPEWRITER - DATA

00	Indexes Only - that cover teletypewriter and data. (Note 4)
01	All practices covering teletypewriter and data. (Note 5)
02	Administrative practices only. (Note 6)
03	Apparatus & material, includes misc. apparatus, auxiliary equipment, station converters, and relays.
04	Apparatus and material, includes general information and miscellaneous apparatus.
05	Tools, Test Sets and testing procedures for teletypewriter.
06	Test Sets and testing procedures for all data sets.
07	General and administrative practices for craftpersons for teletypewriter & data.
08	All Field Maintenance Practices, teletypewriter and data.
11	28-Type, Description, Installation, Disassembly and Reassembly.
12	28-Type, Lubrication.
13	28-Type, Adjustment, Wiring, Disassembly and Reassembly.
14	28-Type, Parts.
15	33-Type, Description, Installation, Disassembly and Reassembly.
16	33-Type, Lubrication.
17	33-Type, Adjustment, Wiring, Disassembly and Reassembly.
18	33-Type, Parts.
19	35-Type, Description, Installation, Disassembly and Reassembly.
20	35-Type, Lubrication.
21	35-Type, Adjustment, Wiring, Disassembly and Reassembly.
22	35-Type, Parts.

23	37-Type, Description, Installation, Disassembly and Reassembly.
24	37-Type, Lubrication.
25	37-Type, Adjustment, Wiring, Disassembly and Reassembly.
26	37-Type, Parts
27	INKTRONIC, Description, Installation, Disassembly and Reassembly.
28	INKTRONIC, Lubrication.
29	INKTRONIC, Adjustment, Wiring, Disassembly and Reassembly.
30	No. 307 Switching System (High Speed).
31	DATASPEED Systems Nos. 2, 4, and 5 - Description, Installation, Disassembly and Reassembly.
32	DATASPEED Systems Nos. 2, 4 and 5 - Lubrication.
33	DATASPEED Systems Nos. 2, 4 and 5 - Adjustment, Wiring, Disassembly and Reassembly.
34	DATASPEED Systems Nos. 2, 4 and 5 - Parts.
35	14, 15, 19 and 20 - Types - all practices.
36	DATASPEED Magnetic Tape Terminals.
37	DATASPEED model 40.
38	Communication Display Terminals(CDT).
41	81-Type TTY Switching.
42	82-Type TTY Switching.
43	83-Type TTY Selective Calling.
44	85-Type Data Selective Calling.
45	86-Type Data Selective Calling

NOTES:

1. A bullet (●) indicates a code which has been added or changed in content.
2. A square (◻) indicates a code which has been canceled.
3. A diamond (◊) indicates a code reserved for future use.
4. This code is for holders that require only the indexes. If a holder has other "P" codes, the required indexes are included with those codes.
5. Contact your Area B.S.P. Coordinator before establishing a requirement for the P-01 code.
6. This code includes trouble reporting, measurement plans, results, analysis, common language, work units, and inventories. Should be used when an additional library is required for administrative practices. Does not contain technical practices.
7. For a holder who needs reference guides only. Codes P-62 through P-68 contain reference guides on each series of data sets.

DISTRIBUTION CODE
 (R)
 RADIO SYSTEMS

00	Indexes Only - Radio Systems (Note 4)
01	All Practices (R-02 to R-99) (Note 5)
02	Radio Administration Practices (400 all) (Note 6)
03	TD2 Microwave Radio (410 all)
04	
05	
06	TD3 Microwave Radio (411 all)
07	TD-3D Microwave Radio (415 all)
08	TH3 Microwave Radio (413 all)
09	TH & TH1 Microwave Radio (412 all)
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12	
13	TJ & TJ/TMI Microwave Radio (409-0 & 2)
14	TL-1 Microwave Radio (409-0 & 3)
15	TL-2 & TM-1 Microwave Radio (409-0 & 4)
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20	Analog Multiplex Terminal Equipment (356 All)
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27	TM-2/TM-2A Microwave Radio (409-0 & 5)
28	TN1 Microwave Radio (416 all)
29	TE, TJ, TL & TM Ancillary Equipment (409-0, 6 & 7)
30	TE Microwave Radio (409-0 & 1)
31	Motorola Microwave Radio (408-0 & 1)
32	RCA Microwave Radio (408-0 & 2)
33	Federal and REL Microwave Radio (408-0 & 3)
34	Narrowband Microwave Radio Auxiliary Channel (408-0 & 7)
35	TV Off-the-Air Pick-up Services (408-0 & 8)
36	
37	
38	
39	Broadband Restoration (371 all)

40	Test Equipment (100, 103, & 104 all)
41	Tools, Testing Apparatus & Misc. Equip. (032, 065, 074, 075, 084 all)
42	Miscellaneous Alarms and Order Wires (201-0 & 6; 951-0 & 4)
43	Converters, Air Dryers, Batteries, and Associated Power Equipment (155, 157, 161, 167 all)
44	Radio Engineering Practices (806-0 & 1, 940 all)
45	Operations Support Systems (190 and 824 all)
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50	Microwave Radio Common Equipment - FM Term (420-0 & 2)
51	Microwave Radio - Common Equipment - Aux. Systems (420-0 & 3)
52	Microwave Radio - Common Equipment - Port Mic. Rep. (420-0 & 5)
53	Microwave Radio - Common Equipment - Switching Prot. (420-0 & 6)
54	Microwave Radio - Common Equipment - Mtce. Center (420-0 & 7)
55	Microwave Radio - Common Equipment - Ancillary Equipment (420-0 & 8)
56	Common Microwave Radio Trans. Systems (422 all)
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63	Microwave Antennas and Waveguide System (402 all)
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70	Personal Radio Services - BELLBOY [®] (407 all)
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79	Air to Ground Systems (406 all)

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80	Coastal Harbor (403-0,1,2,3,4) (Note 8)
81	Emg. Point to Point Radio (EC & ED) (403-0 & 8)
82	
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85	
86	3A Radio Digital Systems (417 all)
87	DR 18A Digital Radio (418 all)
88	AR 6A Single Sideband Radio (419 all)
89	FR and DR Microwave Radio (421 all)

90	ETL only for Radio Systems
91	General Information (Note 6)
92	
93	
94	Manual Mobile Radio (404 all)
95	MJ & MK Mobile Radio (405-0,1,2,3)
96	ML Mobile Radio (405-0 & 8)
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NOTES:

1. A bullet (●) indicates a code which has been added or changed in content.
2. A square (□) indicates a code which has been canceled.
3. A diamond (◇) indicates a code reserved for future use.
4. This code is used by holders that require only the indexes. If a holder has other "R" codes, the required indexes are included in those codes.
5. Contact your Area B.S.P. Coordinator before establishing a requirement for Code R-01.
6. This code includes drawing symbols and definitions, general methods, first-aid, safety, cross reference lists, and catalogue information common to all radio locations. This code does not include practices or information covered by other "R" codes.
7. This code has been incorporated into another code of this section.
8. This service only applicable in the Houston and San Antonio Areas, should not be ordered by any other locations.

DISTRIBUTION CODE
 (S)
 SPECIAL APPLICATION

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10	AT&T Supply Practices. For Staff use only, not for field distribution. (Note 4)
11	SW Supply Practices for use by "Other Departments" - other than Plant. (Note 4)
12	Intercompany Services Coordination (ISC) Plan Practices for use by "Other Departments" - other than Cust. Svcs.
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21	All Practices including index-Bell System Master list of abbreviations & preparation standards for BSPs.
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30	Indexes for Division 800.
31	Network Operation Management Practices Network Administration
32	Network Operation Management Practices Network Maintenance
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40	Engineering Planning & Analysis System (EPLANS)
41	Software Change Administration Notification System (SCANS) (Note 6)
42	Key Equipment Administration System (KEAS) (Note 6)
43	Marketing-Engineering-Business Service System (MEBS) (Note 6)
44	
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50	Data Processing Center (Div. 007)
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61	★ SPCS - Software Change Administration Notification System (SCANS)
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82	Business Information Systems (BIS) General (Note 5)
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90	Network Operations Report Generator System (NORGEN)
91	
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95	911 Emergency Calling - Includes Data Management System (DMS) and Automatic Location Identification (ALI) System
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NOTES:

1. A bullet (●) indicates a code has been added or changed in content.
2. A square (◻) indicates a code which has been canceled.
3. A diamond (◊) indicates a code reserved for future use.

THE S CODES COVER SPECIAL SITUATIONS AND THEIR USE WILL BE LIMITED.

4. Not for field use. To be ordered by BSP Coordinators only.
5. Business Information Systems (BIS) are for use by Accounting Centers.
6. Holders of Code S40 will receive Codes S41, S42 and S43.

DISTRIBUTION CODE
 (T)
 EQUIPMENT ENGINEERING AND DESIGN

00	Indexes Only - Equipment Engineering (Note 5)
01	All Practices -Codes T02 thru T99 (Note 4)
02	Administrative Practices and General Requirements - Div.'s 790 and 800
03	Equipment Design - Common Systems - Div. 801
04	Equipment Design - Power Systems - Div. 802
05	
06	Equipment Design - Toll Systems - Div. 804
07	
08	Equipment Design - Radio and Television Systems - Div. 806
09	Equipment Design - Data Systems - Div. 807
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11	Equipment Design - PBX Systems - Div. 809
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13	Equipment Design - Private Service Systems - Div. 811
14	Equipment Design - Station Systems Div. 812
15	
16	Equipment Design - Step-By-Step Systems - Div. 814
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18	Equipment Design - No. 1 Crossbar System - Div. 816
19	Equipment Design - Tandem Crossbar System - Div. 817

20	Equipment Design - No. 4 Toll Switching Systems - Div. 818
21	Equipment Design - No. 3, 5, and 5A Crossbar Systems - Div. 819
22	Equipment Design - No. 1, 1A, 2, 2A, 3, and 4 ESS - Div. 820
23	Equipment Design - Traffic Service Systems - Div. 821
24	Equipment Design - Traffic Management Systems - Div. 822
25	Equipment Design - No. 101 ESS - Div. 823
26	Operations Support Systems - Plant Service Systems - Div.'s 190 and 824
27	Equipment Engineering Administrative Practices - Div. 790-100
28	Maintenance Engineering Administrative Prac- tices - Div. 790-120
29	Business Customer Equipment Engineering Administrative Practices - Div. 790-110 & 115
30	Engineering Design - Special Service and Data Systems - Div.'s 851 and 880
31	Exchange Area and Operator Services Transmission - Div. 852
32	Toll Transmission - Div. 853
33	Power Systems Engineering Manual (See Note 7)
34	Network Inventory Management Administra- tive Practices (RIMS) Div. 790-205.
35	Carrier Engineering - Div. 855
36	Mechanized Transmission - Engineering Tools - Div. 856
37	Program and Television Engineering - Div. 857
38	
39	Signal Transmission - Engineering Considerations - Div. 859

40	PICTUREPHONE [®] Service Transmission Engineering - Div. 860
41	Other Common Carrier (OCC) Engineering - Div. 471
42	FR/DR Microwave Radio Systems Div. 421
43	Transmission Maintenance Systems - Div. 865
44	Digital Data Systems Engineering - Div. 880-6
45	Noise Engineering - Div. 870
46	Inductive Coordination - Div. 873
47	Supply Systems Data - Div. 874
48	Protection Practices - Div. 876
49	Corrosion Practices - Div. 877
50	Radio Engineering - Div. 940
51	PICS/DCPR System - DCPR Administrative Practices Division 790-200-2xx.
52	Inventory Management Policy For Managing Central Ofc. Plug-in Eqpmt.-Div. 790-201.
53	PICS/DCPR SYSTEM -Plug-in Administrative Practices - Div. 790-300.
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[®] Registered Service Mark of the American Telephone and Telegraph Co.

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80	Enhanced Private Switched Communication Service (EPSCS)
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NOTES:

1. A bullet (●) indicates a code which has been added or changed in content.
2. A square (■) indicates a code which has been canceled.
3. A diamond (◆) indicates a code reserved for future use.
4. Code T01 requires the advance approval of the Area B.S.P. Coordinator before being used. Normally, this code is for Engineering Staff and Customer Services Staff use only. Equipment Engineering field personnel should be coded for codes T02 thru T50, as appropriate.
5. Code T00 is for INDEXES ONLY. Holders of other T codes automatically receive the indexes and therefore do not need T00.
6. All T codes listed above are generally NOT FOR CUSTOMER SERVICES FIELD PERSONNEL. See code lists B and E for Customer Services practices.
7. T33 - for holders of Power Systems Engineering Manual (for information and reference purposes only).

DISTRIBUTION CODE
 (U)
 MECHANIZED SUPPORT SYSTEMS

00	Indexes Only (Note 4)
01	All practices - Codes U-01 thru U-99 (Note 5)
02	Administrative Practices
03	Administrative Systems (Div. 190-3)
04	Circuit Maintenance System - 3A (CMS-3A)
05	Centralized Automatic Message Accounting System - Computerized (CAMA-C)
06	Record Base Coordination System (RBCS)
07	Network Service Center System (NSCS)
08	Engr., & Admin. Data Acquisition System - Net. Mgmt. (EADAS/NM)
09	Computerized Maintenance Administration System (COMAS-III)
10	No. 1A Engr. & Admin. Data Acquisition System (No. 1A - EADAS)
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13	Local Automatic Message Accounting - Computerized (LAMA-C)
14	Automatic Message Accounting Recording Center (AMARC)
15	Service Evaluation System (SES)
16	Peripheral Bus Computer (PBC)
17	Switching Control Center - ESS (No. 2 SCC)
18	T-Carrier Administration System (TCAS)
19	Automatic Trouble Analysis (ATA)

20	Automatic Trouble Reporting System (ATRS)
21	Centralized Automatic Reporting On Trunks (CAROT)
22	Equipment Test List (ETL) - Operations Support Systems
23	Switching Control Center (SCC) - Electro-Mechanical
24	Network Operations Trouble Information System (NOTIS II)
25	Special Service Center (SSC)
26	Switched Maintenance Access System (SMAS)
27	Record Base Coordination System (RBCS)
28	High Capacity Facility Control Center (HFCC)
29	Telecommunications Alarm Surveillance And Control Systems (TASC)
30	SPCS - 1A Engr. & Admin. Data Acquisition System (No. 1A-EADAS)
31	Plug-In Inventory Control System (PICS/DCPR)
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37	SPCS - Switching Control Center - ESS (No. 2 SCC)
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NOTICE
 Not for use or disclosure outside the
 Bell System except under written agreement.

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45 Enhanced Private Switched Communica- tions Service (EPSCS)
46 Surveillance and Control of Trans- mission systems (SCOTS)
47 Telecommunications, Alarm, Surveillance, and Control System (TASC)
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81	Recent Change Memory Administration Center (RCMAC)
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85	#1 Hotel Billing Information System (#1 HOBIS)
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88	Regional Maintenance Management System (RMMS)
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90	Computer System For Main Frame Operations (COSMOS)
91	Remote Memory Administration Position (RMAP)
92	Central Office Management Systems (COMMS)
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95	Minicomputer Maintenance And Operations Center (MMOC)
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NOTES:

1. A bullet (●) indicates a code which has been added or changed in content.
2. A square (□) indicates a code which has been cancelled.
3. A diamond (◇) indicates a code reserved for future use.
4. Code U-00 is for INDEXES ONLY. Holders of the other "U" codes automatically will receive the indexes and therefore do not need U-00.
5. Code U-01 is generally for Staff use only. Advance approval of the Area BSP Coordinator is required before this code may be set up for distribution.

DISTRIBUTION CODE
 (V)
 OPERATOR AND BUSINESS SERVICES

00	Indexes Only - (Note 4) Operator and Business Services
01	All Practices (Note 5) Codes V-02 Thru V-99 Inclusive
02	Administrative Practices - Safety, Re- sults, General Information, Etc.
03	101ESS Administration Practices
04	General Description Practices (Note 6)
05	Dimension Feature Documents Only (Note 7)
06	Dimension Technical Practices Including V-05
07	500, 600, Series PBX Technical Practices
08	700 Series PBX Technical Practices
09	800 Series PBX Technical Practices
10	Special Services Technical Practices
11	Business Information
12 ★	SPCS. - ONLY - Div-554 Dimension PBX (Note 9)
13	101ESS Technical Practices
14	All C.O. Practices - Tech. & Adm. #1ESS, ACD, Etc.
▲ 15 ★	SPCS. - ONLY - Div-240 - 101 ESS (Note 9)
▲ 16	TOPS 770A-PBX (Note 8)
▲ 17	TOPS-DIM-100-PBX (Note 8)
▲ 18	TOPS-DIM-400-PBX (Note 8)
▲ 19	TOPS-DIM-DCTS (Note 8)

▲ 20	TOPS-DIM-Custom and 2000 (Note 8)
21	Business Services Facilities Administration Practices
22	Business Services Facilities Engineering Practices
▲ 23	TOPS-60B Cust. Prem. Sys. (Note 8) TOPS-90A Cust. Prem. Sys. (Note 8) TOPS-90B Cust. Prem. Sys. (Note 8)
24 ★	Horizon-SPCS & All Practices (Note 9)
▲ 25	TOPS-No. 1/1A ESS
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27 ★	SPCS-C.O.-CTX & ACD (Note 9)
28	ALL SWITCHED SERVICES PRACTICES - ETN, CCSA, ETC.
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30	Opr. Svcs. Facilities Practices
31 ★	SPCS-Opr. Svcs. Fac. Practice (Note 9)
▲ 32	TOPS - DIM-600-PBX
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1. A bullet "●" indicates a code which has been added or changed in content.
2. A square "□" indicates a code which has been canceled.
3. A diamond "◇" indicates a code reserved for future use.
4. Code V-00 is for INDEXES ONLY. Holders of other "V" Codes automatically will receive the indexes and therefore do not need V-00.
5. Code V-01 is generally for Staff use only. Advance approval of the Area BSP Coordinator is required before this code may be set up for distribution. (This code does not contain "SPCS" rated practices.)
- 6. General Administration Practices useful as Descriptive reference Material for Facilities Administration and Facilities Engineering.
7. Code V-05 is recommended for users who need Dimension Feature Documents Only.
8. A triangle "▲" indicates Task Oriented Practices.
9. A star "★" indicates item rated AT&T SPCS which contains trade secret information and which is available to authorized addressees only.

DISTRIBUTION CODE

(W)

CIRCUIT PROVISIONING

00	Indexes Only - (NOTE 4) Circuit Provisioning
01	All Practices - (NOTE 5) Codes W02 thru W99 Inclusive
02	Administrative Practices - Safety, Results General Information, etc.
03	Circuit Provisioning - General (Includes all practices common to more than one C.P. dist. such as jeopardy code, ADS, etc.)
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05	Field Assistance Administration
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10	Special Services Administration
11	Special Services Forecasting (Future)
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18	Special Services Standard Design - General
19	Special Services Standard Design - Switched Services
20	Special Services Standard Design - Private Line Services

21	Special Service Broadcast Services Design
22	Special Service Sub-Voice Design
23	Special Service Data Design
24	FAA Systems
25	Digital Data Service
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35	OCC Administration
36	OCC Design
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40	Message Administration
41	Trunk Forecasting

42	Trunk Servicing
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50	Message Design
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60	Facility Administration
61	Facility and Equipment Provisioning (Future)
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70	Facilities Design - General
71	O and ON Carrier Design (Div. 362-1, 2)
72	N1 Carrier Design (Div. 362-0)
73	N2 Carrier Design (Div. 362-8)
74	N3 Carrier Design
75	N4 Carrier Design
76	N Repeater Line Design (Div. 362-4)
77	T Carrier Design
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80	Common Language - General
81	Common Language Circuit Identification - Special Services
82	Common Language Circuit Identification - Message
83	Common Language Location Code (Div. 795-1)
84	Common Language Facility Code
85	Common Language Equipment Code (Div. 795-2, 5)
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NOTES:

1. A bullet " ● " indicates a code which has been added or changed in content.
2. A square " □ " indicates a code which has been canceled.
3. A diamond " ◇ " indicates a code reserved for future use.
4. Code W-00 is for INDEXES ONLY. Holders of other "W" Codes automatically will receive the indexes and therefore do not need W-00.
5. Code W-01 is generally for Staff use only. Advance approval of the Area BSP Coordinator is required before this code may be set up for distribution. (This code does not contain "SPCS" rated practices.)
6. A triangle " ▲ " indicates Task Oriented Practices (TOP).
7. A star " ★ " indicates item rated AT&T SPCS which contains trade secret information and which is available to authorized addressees only.